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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 9 Ordinance/Resolution# 11-221

For Meeting of _____
 (Ordinance First Reading Date)

For Meeting of July 18, 2011
 (Adoption Date)

TITLE: A RESOLUTION AMENDING AND APPROVING THE CURRENT FEE SCHEDULE FOR FIRE INSPECTION PERMITS.

PURPOSE(S) OF ACTION:

The Las Cruces Fire Department is requesting an increase to current plan review fees associated with permits for fire protection systems.

COUNCIL DISTRICT: ALL		
<u>Drafter/Staff Contact:</u> Steve T Mims	<u>Department/Section:</u> Fire	<u>Phone:</u> 528-4150
<u>City Manager Signature:</u> 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

In 1998 Resolution 98-382 was adopted by City Council. This resolution established a fee schedule for the review and approval of fire alarm, fire sprinkler and commercial cooking hood suppression plans and systems. This fee schedule has not been updated in thirteen years and the current fees do not cover the expense to review plans and inspect systems. Over the past thirteen years the requirements associated with fire sprinkler systems, fire alarm devices and commercial cooking systems has increased. Personnel costs and the amount of time required for plan review and field inspection has also grown. Approval of this resolution to adjust the fee schedule will more closely reflect the expense of reviewing and inspecting these plans.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", New Fee Schedule.
3. Attachment "A", Comparison chart with other jurisdictions and current fee schedule
4. Attachment "B", Projected revenue based on new fees.
5. Attachment "C", Resolution 98-382.

SOURCE OF FUNDING:

Is this action already budgeted?	
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(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>10160010-545502</u> in the amount of <u>\$20,225</u> for FY 12 .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

In FY 10 plan review fees generated \$5,100 dollars in revenue. The increased fee structure will create an additional \$15,125 for a total budget for FY 12 of \$20,225.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A					

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will adopt the new fee schedule which will more closely cover the expense of plan review and inspection.
2. Vote "No"; this will hold our current fees as outlined in Resolution 98-382 and we will continue to subsidize a majority of the plan review and inspection costs.
3. Vote to "Amend"; this could adjust the proposal based on your recommendations.
4. Vote to "Table"; this could table the issue and we would take further direction from council.

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 11-221

A RESOLUTION AMENDING AND APPROVING THE CURRENT FEE SCHEDULE FOR FIRE INSPECTION PERMITS.

The City Council is informed that:

WHEREAS, the Fire Department is responsible for reviewing and inspecting all fire sprinkler plans, fire alarm plans and fire suppression system plans within the City of Las Cruces; and

WHEREAS, these reviews and inspections ensure that building activities occurring in the City comply with the adopted fire code; and

WHEREAS, these reviews and inspections ensure the best safety practices for the building occupants, citizens and firefighters of Las Cruces; and

WHEREAS, City Council adopted fire inspection fees in 1998 and these fees have not been updated in thirteen years; and

WHEREAS, the Las Cruces Fire Department seeks to increase these fees and implement them beginning with FY 2012.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Fire Inspection Fee Schedule referenced and identified in Exhibit "A" of Resolution 98-382 be repealed.

(II)

THAT the fee schedule be amended and adopted as presented in Exhibit "A", which is incorporated as part of this Resolution.

(III)

THAT the fees adopted as part of this Resolution become effective July 1, 2011.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this ____ day of _____, 20__.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

Moved by: Small

Seconded by: Sorg

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

APPROVED AS TO FORM:



City Attorney

Fire Suppression Systems Plan Review and Inspection Fee Adopted 2011

Commercial Fire Sprinkler- Water and Chemical (includes one hydraulic calculation)

1-15 Heads	\$150
16-75 Heads	\$301
76-100 Heads	\$451
101-200 Heads	\$602
Each Additional 100 heads	\$188

Fire Sprinkler- Tenant Improvement (includes one hydraulic calculation)
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1-15 Heads	\$113
16-75 Heads	\$226
76-100 Heads	\$376
101-200 Heads	\$526
Each Additional 100 Heads	\$188

Additional Fire Sprinkler Charges
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Additional Hydraulic Calculation	\$38
Chemical, Dry, Foam, Pre-action Systems	\$38

Fire Pump Inspection

Diesel	\$150
Electric	\$75

Commercial Fire Alarm

1-10 Devices	\$150
10-20 devices	\$301
Each additional 20 devices	\$150

Commercial Hoods

All hood systems	\$75
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Fire Suppression Systems Plan Review and Inspections	Hours needed	Hourly Rate	Cost Estimate	Current Fee	Proposed Fee	El Paso	Albuquerque	Santa Fe	Bernalillo County
Commercial Fire Sprinkler- Water and Chemical (Includes one hydraulic calculation)									
1-15 Heads	4	\$47	\$188	\$30	\$150	\$354	\$155	\$150	\$175
16-75 Heads	8	\$47	\$376	\$60	\$301	\$638	\$285	\$150	\$175
76-100 Heads	12	\$47	\$564	\$90	\$451	\$922	\$335	\$150	\$225
101-200 Heads	16	\$47	\$752	\$120	\$602	\$1,206	\$510	\$150	\$225
Each Additional 100 heads	5	\$47	\$235	\$150	\$188	\$1,490	\$860	\$150	\$225
Fire Sprinkler- Tenant Improvement (Includes one hydraulic calculation)									
1-15 Heads	3	\$47	\$141	\$0	\$113	\$284		\$150	
16-75 Heads	6	\$47	\$282	\$0	\$226	\$497		\$150	
76-100 Heads	8	\$47	\$376	\$0	\$301	\$639		\$150	
101-200 Heads	12	\$47	\$564	\$0	\$451	\$923		\$150	
Each Additional 100 Heads	5	\$47	\$235	\$0	\$188	\$1,136		\$150	
Additional Fire Sprinkler Charges									
Additional Hydraulic Calculation	1	\$47	\$47	\$0	\$38	\$141			
Chemical, Dry, Foam, Pre-action Systems	1	\$47	\$47	\$0	\$38	\$141	\$75		\$50
Fire Pump Inspection									
Diesel	4	\$47	\$188	\$0	\$150	\$354			
Electric	2	\$47	\$94	\$0	\$75	\$212			
Commercial Fire Alarm									
1-10 Devices	4	\$47	\$188	\$30	\$150	\$354	\$130	\$50	\$150
10-20 devices	8	\$47	\$376	\$60	\$301	\$638	\$235	\$50	\$175
Each additional 20 devices	4	\$47	\$188	\$90	\$150	\$284	\$125	\$50	\$75
Commercial Hoods									
All hood systems	2	\$47	\$94	\$30	\$75	\$144	\$50	\$50	\$50

Fire Suppression Systems Plan Review and Inspections Potential Revenue

	New Fee	FY10 Plans	New Revenue	FY10 Revenue
Commercial Fire Sprinkler- Water and Chemical (includes one hydraulic calculation)				
1-15 Heads	\$150	10	\$1,500	\$300
16-75 Heads	\$301	12	\$3,612	\$720
76-100 Heads	\$451	5	\$2,255	\$450
101-200 Heads	\$602	7	\$4,214	\$840
Each Additional 100 heads	\$188	4	\$752	\$600

Fire Sprinkler- Tenant Improvement (includes one hydraulic calculation)				
1-15 Heads	\$113	5	\$565	\$0
16-75 Heads	\$226			
76-100 Heads	\$376			
101-200 Heads	\$526			
Each Additional 100 heads	\$188			

Additional Fire Sprinkler Charges				
Additional Hydraulic Calculation	\$38	4	\$152	\$0
Chemical, Dry, Foam, Pre-action Systems	\$38	5	\$190	\$0

Fire Pump Inspection				
Diesel	\$150	2	\$300	\$0
Electric	\$75	2	\$150	\$0

Commercial Fire Alarm				
1-5 Devices	\$150	3	\$450	\$90
6-20 devices	\$301	10	\$3,010	\$600
Over 20 devices	\$150	9	\$1,350	\$810

Commercial Hoods				
All hood systems	\$75	23	\$1,725	\$690

Total Potential Revenue	\$20,225
Total Revenue Recived FY 10	\$5,100
Net Increase if fees adopted	\$15,125

RESOLUTION NO. 98-382**A RESOLUTION APPROVING AND AMENDING A FEE SCHEDULE FOR MECHANICAL AND FIRE INSPECTION PERMITS.**

The City Council is informed that:

WHEREAS, the Planning Department is responsible for the acceptance and issuance of all building, mechanical, and electrical permits in the City of Las Cruces; and

WHEREAS, the Fire Department has requested that permits related to specific fire inspections be accepted, processed, and issued through the Planning Department as part of its regular functions; and

WHEREAS, this activity will require increased work for the Planning Department and coordination with the Fire Department; and

WHEREAS, no fees have been previously collected for this activity in the past through the Fire Department and

WHEREAS, the fee schedule related to mechanical and fire inspection permits need to be amended and adopted by the City Council prior to the new fiscal year beginning in July 1998.

NOW, THEREFORE, Be it Resolved by the Governing Body of the City of Las Cruces:

(I)

THAT the fee schedule for mechanical and fire permits are hereby amended and approved as outlined within attached Exhibit "A", and hereby incorporated as part of this resolution.

1998. **THAT** the fees adopted as part of this resolution become effective on July 1,

(III)

THAT the City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 1st day of June, 1998.

APPROVED:


Mayor Ruben A. Smith

ATTEST:


City Clerk
(SEAL)

VOTE:

Mayor Smith:	<u>aye</u>
Councillor Frieze:	<u>aye</u>
Councillor Gustafson:	<u>aye</u>
Councillor Valencia:	<u>aye</u>
Councillor Stevens:	<u>aye</u>
Councillor Tomlin:	<u>aye</u>
Councillor Haltom:	<u>aye</u>

Moved by: Stevens

Seconded by: Gustafson

APPROVED AS TO FORM:


City Attorney

EXHIBIT "A" - Mechanical and Fire Inspection Permits Fee Schedule:

Mechanical Permit amended to include:

- 1) Commercial Hood \$6.50 each
- 2) All other fees unchanged

Fire Inspection Permit fee created to include:

- 1) Sprinkler System Fee:

Number of Sprinkler Heads	Fee
1 - 15	\$ 30.00
16 - 75	\$ 60.00
76 - 100	\$ 90.00
101 - 200	\$120.00
Over 201	\$150.00

- 2) Fire Suppression System For Cooking Operations: \$30.00

- 3) Alarm System Fee:

Number of Automatic or Manual Fire Alarm Devices	Fee
1 - 5	\$30.00
6 - 20	\$60.00
Over 21	\$90.00