



Council Action and Executive Summary

Item # 3 Ordinance/Resolution# 12-002

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of July 5, 2011
(Adoption Date)

TITLE: A RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND, ACCOUNT NUMBER 10100180-592001 IN THE AMOUNT OF \$14,180.00 TO THE 4001-40803020-20019 GENERAL BUILDING CAPITAL OUTLAY FUND AND ADJUST THE FY 2011/2012 BUDGET.

PURPOSE(S) OF ACTION: Transfer funds from the General Fund to the General Building Capital Outlay.

COUNCIL DISTRICT: 2		
Drafter/Staff Contact: Auguie Henry III	Department/Section: Finance/GAO	Phone: (575) 541-2281
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

On April 30, 2010 the State of New Mexico, Energy, Minerals & Resources Department (EMNRD) awarded \$495,330.00 to the City of Las Cruces for the construction of a photovoltaic array to produce alternative energy for the Las Cruces Convention Center. This contract had four distinct parts, two of which provided funding for the planning and design of the project. The City's Project Management Department in conjunction with the Grants Administration Office (GAO) formed a committee to provide the planning and design for the project. This committee was made up of representatives from Project Management, GAO, Sustainability, NMSU, Newby Architects, and Purchasing.

Under the terms of the contract, this group was entitled to compensation from the grant funds for services. It was determined that any reimbursed funds would be returned to the project in the form of contingency or for any special needs that may develop in the course of construction. These funds, under the direction of then Finance Director Mark Sutter, were placed in the general fund, account number 10100180-592001. The construction portion of the project was projected to have been completed in March 2010. However due to contract negotiations for a qualified vendor, the construction has been delayed until July 2011 with an anticipated completion date of September 2011. The grant does not expire until April 30, 2012.

(Continue on additional sheets as required)



This transfer will allow the funding to be moved to Project Management's General Building Capital Outlay, so it will be available to be utilized during the construction of the project.

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" Budget Adjustment

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input checked="" type="checkbox"/>	Expense reallocated from: <u>General Fund 1000 to General Building Capital Outlay 4001</u>
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY _____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

N/A

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
General Fund	10100180-592001	\$14,180			To be used to enhance the construction of the project.
General Building Capital Outlay	4001-40803020-20019		\$14,180	\$14,180	

(Continue on additional sheets as required)

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will allow the funds to be transferred from the General Fund to the General Building Capital Outlay Fund to be utilized in the completion of the project.
2. Vote "No"; this will cause the funds to remain in the General Fund and allow reallocation as the City deems necessary.
3. Vote to "Amend"; this could delay use of the funds for the intended purpose.
4. Vote to "Table"; this could result in the loss of these funds for the use on the intended project.

REFERENCE INFORMATION:

N/A

(Continue on additional sheets as required)

**RESOLUTION NO. 12-002**

A RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND, ACCOUNT NUMBER 10100180-592001 IN THE AMOUNT OF \$14,180.00 TO THE 4001-40803020-20019 GENERAL BUILDING CAPITAL OUTLAY FUND AND ADJUST THE FY 2011/2012 BUDGET.

The City Council is informed that:

WHEREAS, the American Recovery and Reinvestment Act (ARRA) funds have been awarded through the New Mexico Energy, Minerals and Natural Resources Department (EMNRD), State Energy Program and Energy Efficiency Conservation Block Grant (EECBG) Program; and

WHEREAS, the City of Las Cruces has received reimbursement in the amount of \$14,180 from EMNRD for the services provided by the City and authorized under Task 1 and 2 of said contract between EMNRD and the City of Las Cruces; and

WHEREAS, the funds received were designated to be returned to the project to assist in the construction of the photovoltaic system.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces, New Mexico:

(I)

THAT the City of Las Cruces authorizes the funds received be transferred from the General Fund account 10100180-592001 to the General Building Capital Outlay Fund 4001-40803020-20019.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.



DONE AND APPROVED this _____ day of _____, 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:

[Handwritten Signature]

City Attorney

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012**

FUND				
General Fund 1000				
	FY 2010/11 Projected*	FY 2011/12 Adopted	Adjustment	FY 2011/12 Adjusted
BEGINNING BALANCE	\$ 17,278,821	18,383,384		18,383,384
REVENUES				
Gross Receipts Taxes	\$ 56,402,000	57,192,000		57,192,000
Property Taxes	9,192,440	9,090,849		9,090,849
Franchise Fees	2,943,934	2,950,193		2,950,193
Administrative Transfers	3,094,086	3,043,063		3,043,063
Police Fines	1,079,949	1,096,148		1,096,148
Subdivision Fees	145,650	150,020		150,020
All Other Revenues	6,707,606	5,869,057		5,869,057
TOTAL REVENUES	\$ 79,565,665	79,391,330	0	79,391,330
TOTAL RESOURCES	\$ 96,844,486	97,774,714	0	97,774,714
EXPENDITURES				
Administration	\$ 1,933,514	2,182,609		2,182,609
Community Development	1,775,405	1,897,870		1,897,870
Facilities	11,622,090	13,172,534		13,172,534
Financial Services	3,055,777	3,132,660		3,132,660
Fire	8,754,140	8,879,314		8,879,314
Human Resources	921,206	1,435,639		1,435,639
Information Technology	2,740,284	3,769,648		3,769,648
Judicial	1,115,965	1,561,312		1,561,312
Legal	1,479,475	1,172,651		1,172,651
Legislative	776,925	833,471		833,471
Police	18,935,958	18,580,453		18,580,453
Public Services	5,569,731	5,979,496		5,979,496
Public Works	5,261,604	5,447,583		5,447,583
Reserves	1,828,141	2,842,296	0	2,842,296
Transfers	12,690,887	12,919,362	14,180	12,933,542
Total General Fund Expenditures	\$ 78,461,102	83,806,898	14,180	83,821,078
Adjustment due to change in accruals.	0	0		0
ENDING BALANCE	\$ 18,383,384	13,967,816	(14,180)	13,953,636
Required 1/12th Reserve	6,538,425	6,983,908	1,182	6,985,090
UN-RESERVED ENDING BALANCE	\$ 11,844,959	6,983,908	(15,362)	6,968,546

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.

EXHIBIT "A" CONTINUED

CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012

<i>General Fund Reserve Section</i>				
	FY 2010/11 Projected*	FY 2011/12 Adopted	Adjustment	FY 2011/12 Adjusted
RESERVES FOR:				
1. Salary Increases:				
610106 Reserve for Blue Collar Bargaining Unit Incr	\$ 44,722	46,252		46,252
610106 Reserve for Police Bargaining Unit Increases	145,885	148,874		148,874
610106 Reserve for Fire Bargaining Unit Increases	81,965	86,097		86,097
610106 Reserve for Non-Represented Increases	274,625	512,903		512,903
762340 Reserve for UI Tax Increase	0	570,618		570,618
2. Services				
722190 Purchased Services	\$ 200,000	230,000		230,000
722248 Admin Charge - County	83,598	82,206		82,206
722248 Admin Charge - GRT	529,000	712,000		712,000
722310 City Manager Contingency	20,000	20,000		20,000
723100 Building or Land Rental	0	0		0
3. Payments to Other Government Entities				
772900 Office of Emergency Management	\$ 69,346	69,346		69,346
772900 Council of Governments	14,000	14,000		14,000
4. Payments for Other Government Programs				
772900 Mesilla Valley Econ Development Alliance	\$ 200,000	200,000		200,000
722190 City Contribution to Doña Ana Arts Council	40,000	40,000		40,000
705105 Low Income Utility Assistance Program	75,000	75,000		75,000
705110 Affordable Housing Impact Fee Assistance	50,000	35,000		35,000
Total Reserves	\$ 1,828,141	2,842,296	0	2,842,296
5. Transfers to Other Funds				
951005 Fund 1005 Engineering Services	\$ 960,000	968,739		968,739
951010 Fund 1010 Airport Operations	320,000	370,000		370,000
951015 Fund 1015 Permit Services	670,683	474,683		474,683
951200 Fund 1200 Vehicle Acquisition	1,608,475	2,509,363		2,509,363
952330 Fund 2440 Prisoner Care	2,000,000	1,500,000		1,500,000
952710 Fund 2710 CVB Bldg Payment	0	0		0
952715 Fund 2715 DLCP (Res 10-041)	80,000	50,000		50,000
953282 Fund 3282 SSGRT Bonds	0	405,974		405,974
953284 Fund 3284 MGRT Improvement Bonds	0	180,252		180,252
953810 Fund 3810 Hud Section 108 (MONAS)	12,232	51,087		51,087
954001 Fund 4001 Facilities Imp Reserve (General)	1,585,000	1,824,709	14,180	1,838,889
954012 Fund 4012 Facility State Grants	0	0		0
954201 Fund 4201 Streets General Fund	0	0		0
954270 Fund 4270 TIDD Capital Projects	0	0		0
965920 Fund 5920 Transit	1,262,559	1,262,559		1,262,559
966310 Fund 6310 Unemployment Compensation	0	0		0
966330 Fund 6330 Workers Compensation	500,000	0		0
966340 Fund 6340 Liability Claims	1,489,396	1,000,000		1,000,000
772900-97410 Fund 7410 MVRDA	1,326,486	1,384,486		1,384,486
772900-97420 Fund 7420 Metro Narcotics	225,543	225,543		225,543
772900-97440 Fund 7440 Animal Service Center	650,513	711,967		711,967
Total Transfers Out	\$ 12,690,887	12,919,362	14,180	12,933,542
GRAND TOTAL RESERVE SECTION	\$ 14,519,028	15,761,658	14,180	15,775,838

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.

EXHIBIT "A" CONTINUED

CITY OF LAS CRUCES
ADOPTED BUDGET FY 2011/2012

FUND	DIVISION		FUND TYPE	
Facilities Improvements (General Fund) Fund 4001	Facilities		Capital Project	
	FY 2010/11 Projected*	FY 2011/12 Adopted	Adjustment	FY 2011/12 Adjusted
RESOURCES				
Beginning Balance	\$ 2,704,024	3,112,234		3,112,234
REVENUES				
570010 Interest on Investments	56,294	75,000		75,000
570015 Net Incr/Decr Fair Value Investment	7,050	0		0
Total Revenues	\$ 63,344	75,000	0	75,000
Total Resources	\$ 2,767,368	3,187,234	0	3,187,234
EXPENDITURES				
40803020 Infrastructure Rehab	\$ 954,476	2,603,721	14,180	2,617,901
60D02 City Hall Complex - General Fund	82,423	164,987		164,987
60D06 City Hall Facilities IT Infrastructure	150,986	231,292		231,292
60D05 City Hall IT Infrastructure	97,782	0		0
60910 La Casa Contribution	21,672	0		0
Total Expenditures	\$ 1,307,339	3,000,000	14,180	3,014,180
OTHER FINANCING SOURCES (USES)				
Transfer from Fund 1000 - General Fund	\$ 1,585,000	1,824,709	14,180	1,838,889
Transfer from Fund 1102 - City Hall Furnishings	67,205	0		0
Total Other Financing Sources (Uses)	1,652,205	1,824,709	14,180	1,838,889
ENDING BALANCE	\$ 3,112,234	2,011,943	0	2,011,943

*Projected based on 8 months actual through February 28, 2011 and 4 months projected.