

City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

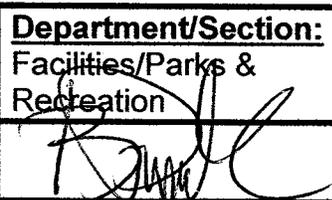
Item # 12 Ordinance/Resolution# 11-248

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of June 20, 2011
(Adoption Date)

TITLE: A RESOLUTION REPEALING RESOLUTION 09-047 AND APPROVING A NEW FEE WAIVER POLICY FOR MILITARY SERVICES, MEMORIALS AND COMMUNITY EVENTS HELD AT VETERANS PARK.

PURPOSE(S) OF ACTION: To approve the new Fee Waiver Policy for Veterans Park.

COUNCIL DISTRICT: All		
Drafter/Staff Contact: Mark Johnston 	Department/Section: Facilities/Parks & Recreation 	Phone: 541-2550
City Manager Signature: 		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

Over the past several years the general public as well as members of the armed services have requested the use of Veterans Park for numerous events and military services. The current Fee Waiver Policy only allows the waiver of fees for military memorial services. The new policy will implement a fee waiver to allow use of Veterans Park, at no cost for military services, community and national events honoring members of the armed services in addition to memorial services. To qualify for the fee waiver, the request must be specific in reserving the park for military services honoring armed services personnel. Requestor will fill out the facility use request; the date is checked for availability, the Parks and Recreation Administrator reviews and approves the request if all criteria is met. Whenever possible a ten (10) days notification is required for memorial services. All other military related events will require the ten (10) days notification prior to the event. The Veterans Affairs Advisory Board and Parks and Recreation Advisory Board approved the new policy and sent forward a recommendation for City Council action.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A". Fee Waiver Policy and Criteria for Veterans Park.
3. Exhibit "B". Resolution 09-047.
4. Attachment "A". Veterans Affairs Advisory Board minutes from April 26, 2011.
5. Attachment "B". Excerpts from draft Parks and Recreation Advisory Board minutes from May 19, 2011.

SOURCE OF FUNDING:

Is this action already budgeted? N/A		
	Yes	<input type="checkbox"/> See fund summary below
	No	<input type="checkbox"/> If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/> Expense reallocated from: _____
		<input type="checkbox"/> Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/> Proposed funding is from fund balance in the Fund.	
Does this action create any revenue? N/A		
	Yes	<input type="checkbox"/> Funds will be deposited into this fund: in the amount of \$ _____ for FY _____.
	No	<input type="checkbox"/> There is no new revenue generated by this action.

BUDGET NARRATIVE

This action will reduce General Fund revenue by \$300 to \$400 on an annual basis.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will repeal the existing policy and approve the new Fee Waiver Policy.
2. Vote "No"; this will keep the current Fee Waiver Policy in place.
3. Vote to "Amend"; and provide changes to the policy.
4. Vote to "Table"; and provide staff with further direction.

REFERENCE INFORMATION:

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

N/A

RESOLUTION NO. 11-248

A RESOLUTION REPEALING RESOLUTION 09-047 AND APPROVING A NEW FEE WAIVER POLICY FOR MILITARY SERVICES, MEMORIALS AND COMMUNITY EVENTS HELD AT VETERANS PARK.

The City Council is informed that:

WHEREAS, the City of Las Cruces Parks and Recreation Section is requesting to repeal Resolution No. 09-047 attached as Exhibit "B"; and

WHEREAS, the general public and members of the armed services have requested fee waivers for use of Veterans Park for military memorial services; and

WHEREAS, by policy, all park reservations at Veterans Park are assessed a fee of \$50 per four hours with the exception of military memorial services; and

WHEREAS, the proposed new policy will implement a fee waiver to allow use of Veterans Park, at no cost for military services, community and national events honoring members of the armed services in addition to memorial services; and

WHEREAS, requestors for waived fees must meet the required criteria and follow the process of filling out the facility use request within the agreed upon time frame for approval by the Parks and Recreation Administrator; and

WHEREAS, the proposed new Fee Waiver Policy was approved by the Veterans Affairs Advisory Board and the Parks and Recreation Advisory Board.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT Resolution 09-047 be repealed and replaced by this Resolution.

(II)

THAT facility use fees at Veterans Park are waived for military functions in accordance with Exhibit "A" attached hereto and made part of this Resolution.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____ 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

Exhibit "A"
Fee Waiver Policy and Criteria for Veterans Park

Purpose:

To implement a fee waiver to allow the use of Veterans Park, at no cost for military services, memorials, community and national events honoring members, past and present of the armed services.

Qualification Criteria:

To qualify for a waiver of the facility use fee, the request must be specific. The purpose of the park reservation must be for military services honoring armed services personnel.

Process:

The City recognizes that military memorial services are not events that are easily planned. With this in mind, the requirement for ten (10) days notification prior to a rental request will not be enforced for military memorial service requests at Veterans Park. For all other military related events the (10) day notification will be adhered to. To reserve Veterans Park for military services, memorials, community and national events honoring member(s) of the armed services;

- Requestor will fill out a facility use request – Parks and Recreation Administration Office
- The requested date will be checked for availability
- The request must be specific "Military Service"
- Parks and Recreation Administrator will approve the request
- Fees for the use of Veterans Park will be waived

***Note**

The requesting party of an event or reservation that qualifies for a waiver of facility use fees will be responsible for all set up associated with the function. City staff will not provide additional tables, chairs, canopies, or other items. City staff will provide normal routine maintenance of the park and facilities. City staff may provide requested services for cosponsored community events.

RESOLUTION NO. 09-047**A RESOLUTION APPROVING THE WAIVER OF PARK FACILITY USE FEES FOR MILITARY SERVICES HELD AT VETERANS PARK HONORING MEMBERS OF THE ARMED SERVICES.**

The City Council is informed that:

WHEREAS, the general public and members of the armed services have requested use of Veterans Park for military services; and,

WHEREAS, by policy, the Facility Use Fee for park reservations is \$50 per four hour rental; and,

WHEREAS, The Parks and Recreation Advisory Board, and the Veteran's Affairs Advisory Board have endorsed the waiver of fees for military services held at Veterans Park.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT, Facility Use Fees at Veterans Park will be waived for military services honoring members of the armed services, as described within Exhibit "A" attached hereto and made a part of this resolution.

(II)

THAT, City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

Resolution No. 09-047

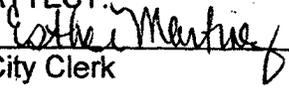
Page 2

DONE AND APPROVED this 18th day of August, 2008.

APPROVED:


Mayor

ATTEST:


City Clerk

Moved by Archuleta

Seconded by: Jones

VOTE:

Mayor Miyagishima	<u>Aye</u>
Councillor Silva	<u>Aye</u>
Councillor Connor	<u>Absent</u>
Councillor Archuleta	<u>Aye</u>
Councillor Small	<u>Aye</u>
Councillor Jones	<u>Aye</u>
Councillor Thomas	<u>Aye</u>

APPROVED AS TO FORM:


City Attorney

Exhibit "A"
Facility Fee Schedule
Fee Waiver Criteria for Veterans Park

Purpose:

To implement a fee waiver to allow the use of Veterans Park, at no cost for military services honoring the passing of members of the armed services.

Qualification Criteria:

To qualify for a waiver of the facility use fee, the request must be specific. The purpose of the park reservation must be for military services honoring the passing of armed services personnel.

Process:

The City recognizes that military services are not events that are easily planned. With this in mind, the requirement for ten (10) days notification prior to a rental request will not be enforced for military service requests at Veterans Park. To reserve Veterans Park for a military service honoring the passing of member(s) of the armed services;

- Requestor will fill out a facility use request – Meerschiedt Rec. Center
- The requested date will be checked for availability
- The request must be specific "Military Service"
- Parks Administrator will approve the request
- Fees for the use of Veterans Park will be waived

***Note**

The requesting party of an event or reservation that qualifies for a waiver of facility use fees will be responsible for all set up associated with the function. City staff will not provide additional tables, chairs, canopies, or other items. City staff will provide normal routine maintenance of the park and facilities.

EXHIBIT "B"
EXCERPT FROM DRAFT NOTES
FACILITY USE WAIVER FOR VETERANS
AT VETERANS PARK
PARKS AND RECREATION ADVISORY BOARD MEETING
July 22, 2008

1 The Parks and Recreation Advisory Board Meeting was held on Tuesday, July 22,
 2 2008, at Thomas Branigan Memorial Library in the Don Dresp Room.

3
 4 **PARKS & RECREATION ADVISORY BOARD MEMBERS PRESENT:**

5 Mr. Leo Paz, and Mr. Isaac Chavez, Mr. Jose Gallegos, Ms.
 6 Alice Ward and Mr. Eli Guzman

7
 8 **MEMBERS ABSENT:** Mr. Gerald Saige

9
 10 **OTHERS PRESENT:** Mr. Mark Johnston, Parks Administrator and Ms. Barbara
 11 Gomez, Recreation Administrative Assistant/Recording
 12 Secretary

13
 14 Meeting was called to order at 7:05 p.m. . *Mr. Johnston asked Mr. Paz to chair the*
 15 *meeting; election of chair will be on next agenda.*

16
 17 **I. Introductions** – Board Members skipped introductions.

18
 19 **II. Approval of Minutes** – Mr. Chavez moved to approve the notes. Ms. Ward
 20 seconded the motion. Motion passed 5-0.

21
 22 Mr. Joseph Gallegos voted YES Mr. Leo Paz voted YES
 23 Mr. Eli Guzman voted YES Mr. Isaac Chavez voted YES
 24 Ms. Alice Ward voted YES

25
 26 **III. NEW BUSINESS**

27
 28 **A. FACILITY USE WAIVER**

29
 30 Mr. Johnston informed the Board that this item is a request for fees to be waived at
 31 Veterans Park for memorial services for veterans.

32
 33 Mr. Gallegos asked what qualifies as a memorial. Mr. Johnston answered that would
 34 mean the passing of a loved one.

35
 36 Mr. Chavez asked how many times a year is the park being requested for memorials.
 37 Mr. Johnston answered about 12 to 20 per year.

38
 39 Mr. Gallegos asked if we have been charging the normal \$50 fee. Mr. Johnston
 40 answered that yes we have and that the services are generally quite short.
 41

1 Mr. Paz asked if there are different fees for different events. Mr. Johnston answered no;
2 but waivers are being addressed.

3
4 Mr. Paz stated that if there is a lack of funding why are waivers being addressed. He
5 suggested that next year we could ask for a contribution from the Armed Services to
6 help with the fees being asked to be waived.

7
8 Ms. Ward asked if there would be others fees that would be brought to the Board to be
9 waived. Mr. Johnston answered no. He stated that the Ad Hoc Board will be going
10 forward with contracts with users and vendors for a portion of their profits to assist with
11 fees and contracts will be made with users to assist with projects on park facilities in
12 exchange for fees paid.

13
14 Mr. Guzman asked "where do the fees collected go"? Mr. Johnston answered that the
15 money goes into a revolving account.

16
17 Mr. Gallegos moved to approve the fee waiver for veteran's memorial services at
18 Veterans Park. Mr. Paz seconded the motion. Motion passed 5-0.

19
20 Mr. Joseph Gallegos voted YES

Mr. Leo Paz voted YES

21 Mr. Eli Guzman voted YES

Mr. Isaac Chavez voted YES

22 Ms. Alice Ward voted YES

23

24



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Executive Summary for August 18, 2008

ITEM NUMBER: 5 Resolution/Ordinance Number: 09-04 Council District N/A

TITLE:

A RESOLUTION APPROVING THE WAIVER OF PARK FACILITY USE FEES FOR MEMORIAL SERVICES HELD AT VETERANS PARK HONORING MEMBERS OF THE ARMED SERVICES.

STAFF CONTACT: Mark Johnston, Parks Administrator, Facilities Department

BACKGROUND:

Purpose(s) of Action:

To approve a facility use fee waiver for Veteran memorial services at Veterans Park

Key Issues/Contributing Factors:

The general public and members of the Armed Services have requested the use of Veterans Park for memorial services. Current City policy requires a payment of fifty dollars per four hour rental of Parks. A fee waiver will allow those honoring veterans use of the park at no cost.

COUNCIL OPTIONS:

1. Vote "YES" and approve the Resolution authorizing the waiver of facility use fees at Veterans Park for memorial services honoring members of the Armed Services.
2. Vote "NO" and not approve the Resolution, continue charging the facility use fee.
3. Modify the Resolution and/or direct staff to find other options.



Council Action Form
For Meeting of August 18, 2008
 (Adoption Date)

TITLE:

A RESOLUTION APPROVING THE WAIVER OF PARK FACILITY USE FEES FOR MEMORIAL SERVICES HELD AT VETERANS PARK HONORING MEMBERS OF THE ARMED SERVICES.

BACKGROUND:

Over the past several years the general public as well as members of the Armed Services have requested the use of Veterans Park for memorial services. By policy, all park reservations require a \$50 fee per four hour rental. This fee waiver proposal would allow those honoring the veterans use of the park at no cost. The Parks and Recreation Advisory Board and the Veteran's Affairs Advisory Board have both endorsed the waiver of fees at Veterans Park for Veteran memorial services.

The requesting party of an event or reservation that qualifies for a waiver of facility use fees will be responsible for all set up associated with the function. City staff will not provide additional tables, chairs, canopies, or other items. City staff will provide normal routine maintenance of the park and facilities.

(Continue on additional sheets as required)

Name of Drafter: Mark Johnston, Parks Administrator		Department: Facilities/ Parks		Phone: 541-2550	
Account Number		Amount of Expenditure		Budget Amount	
Strategic Plan Goal / Objective / Strategy Addressed: N/A					
Performance Budget Goal / Objective Addressed: N/A					
Department	Signature	Phone	Department	Signature	Phone
Facilities		541-2651	Budget		2300
			Assistant City Manager		2271
Legal		2128	City Manager		2076

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" Facility Fee Waiver Criteria for Veterans Park
3. Exhibit "B" draft minutes of the July 22, 2008 Parks and Recreation Advisory Board meeting

COUNCIL OPTIONS:

1. Vote "YES" and approve the Resolution authorizing the waiver of facility use fees at Veterans Park for memorials services honoring members of the Armed Services.
2. Vote "NO" and not approve the Resolution.
3. Modify the Resolution and/or direct staff to find other options.

Las Cruces Veterans Advisory Board

Minutes of April 26, 2011

Las Cruces City Hall

Open Meeting:

The meeting was called to order at 9:00 a.m., and was followed by the Pledge of Allegiance.

Roll Call:

DAV Chapter 10	Kevin Dasing, Chairman
American Legion Post 10	Lawrence Orvis
MOAA	James Harbison
Member at Large #1	John Muir III
Member at Large #2	Lester Palmer
VFW Post 3242	Cosme Padilla
Marine Corps League	Jack Petrowsky
Special Forces Association	Frank Lujan
VFW Post 10124	Darrel Angel
Vietnam Veterans	Fred Schneider
Reserve Officers Association	Vacant
VFW Post 6917	Vacant

(A quorum of appointed members was present)

Approval of the Agenda:

Acceptance of the Agenda for today's meeting was motioned by Larry Orvis and 2nd by Darrell Angel. Motion passed unanimously.

Introduction of Guests:

Dolores Archuleta	Mayor's VAB Liaison
Joe Martinez	Representative for Congressman Pearce
Melanie Goodman	Representative for Senator Bingaman
Xochitl Torres Small	Representative for Senator Udall
Jacquelyn Williams	Department of Veterans Affairs
JR Turner	New Mexico Department of Veterans Services
J Steve Pandak	Mesilla Valley of Community Hope
Mark Johnson	Las Cruces Parks and Recreation
Robert Ramzy III	Citizen
Dolores Connor	City of Las Cruces

City of Las Cruces Staff:

Travis A. Brown	Las Cruces City Staff Representative
Dolores Estrada	Recording Secretary – Absent

Acceptance of the Minutes from regular meeting of March 22, 2011 was motioned by James Harbison and 2nd by Lawrence Orvis. Motion passed unanimously.

Old Business:

Fee waiver for Veterans Park- Mr. Brown explained Exhibit "A"- Fee Waiver Policy and Criteria for Veterans Park. Also, he explained the process that would need to be taken, once the Board provides recommendation, would move to Parks and Recreation Advisory Board and then to City Council for their decision to include this exhibit as part of the Park waiver fee.

Mr. Johnson of the Parks Department stated that Exhibit A, wording covers what the community needs maybe for use of the Veterans' Park. Private parties will still be as they have in the past, park rental fees apply to the general public. Private rental fees are \$50.00 for every 4 hour block. Any memorial services would be covered under this fee waiver.

Mr. Dasing asked if there was a motion to accept the exhibit as an amended to be presented to the Parks and Recreation Board. Jack Petrowsky made the motion, Cosme Padilla 2nd the motion. Motion passed unanimously.

Mr. Johnson stated that the current fee waiver policy stays in place until it goes before City Council approximately in June.

City hiring practices for veterans- Mr. Brown stated he talked to Andre Moquin and expressed the interest of the Board in considering a type of preference points for veterans. Mr. Brown has not heard from Mr. Moquin, but believes the question would require approval through City Council. The City currently does not provide preference points for any experience in any other areas. Mr. Brown will be giving updates.

Mr. Dasing asked Ms. Archuleta that the next time Woodmen of the World is deciding things related to Veterans Park, he would like them to come to the board since the board approves and disapproves and make recommendations to higher ups on what should be for Veterans Park. He would like them to come over and brief us on what they would like to do. Ms. Archuleta stated she had called Brian Denmark and he provided direction. Mr. Dasing asked Mr. Brown if he could contact Mr. Denmark to advise him that things like this that concern Veterans Park should include a member from the Veterans Advisory Board be present.

New Business:

Flag code- The flag at City Hall, there were several ideas, to have a light install to shine on the flag, to have an individual that lives close come and raise the flag, another to leave flag up. Mr. Brown stated that the Fire Dept. could do the task but it isn't really appropriate in that department personnel have responsibility to protect the community. Mr. Brown also expressed concerns that if the dept. receives a call the flag may not be raised or lowered at the appropriate times and then that would be seen as negative. Mr. Dasing mentioned that Memorial Day was at the end of the month and would like to see the flag flown.

Branch flags- Mayor stated City Hall wouldn't be flying flags but install plaques instead for each of the service branches. The item was tabled by Board, till meeting in May to allow each representative to go back to their organization and discuss the issue. Board members will bring back the preference of their organization related to flags or plaques.

Public Participation:

Steve Pandak - Explained that at the present time there is no funding for the homeless veterans till July.

JR Turner – Legislation has passed that those veterans that are disabled 50% or greater to receive a free veteran's license plate will be available in July. Veteran will have to bring in a copy of the 214 or copy of the VA letter states that you are 50% or greater disabled and the application process will be done, vehicle has to be currently registered in New Mexico.

Mr. Turner gave an update on the veteran's organizations to be tax exempted has passed and an application will be available in July. The Persian Gulf scholarships will not be available at this time. The veterans' exemption for property taxes, you have till the end of May. Also, discounts at Lowes, some veterans are not able to receive discount because Lowes is asking for a picture id and some veterans do not have one and if they could show some other form of paperwork.

Senator Hale still would like to meet, but not available at this time, but would like to at a later date.

Dolores Archuleta wanted to remind- Run for the Wall is May 19th and 20th and the dedication of the Navajo Code Talkers is scheduled for Memorial Day at 11:00 a.m., would like to thank Moose Lodge for the funding to help with the event.

Mr. Martinez mentioned Kevin Dasing is the chairman for the Veterans Advisory Council sponsored by Congressman Pierce. They have attend several functions at Fort Biggs for ribbon cutting and tour also a town hall meeting in Silver City. There will be a veteran's clinic opening in Alamogordo in May.

Mr. Brown stated that the benches for Veteran's Park have been received and will install as soon as time permits also, the increase in font size to be more legible on the map at the bulletin board at the park has take place. Huton, Micland, Parcourt, granted permission for usage of poem to create a plaque. There are specifics included that would have to be on the plaque references the author etc.

Good for the Veterans:

Mr. Dasing mentioned that William Beaumont will not be a veteran's hospital. There are not enough veterans to support a hospital. He also, stated that travel can be paid at any time and receive pay for the travel. Tuesdays and Thursdays are their busiest days.

Mr. Padilla stated that VFW 3242, after the river side ceremony they will be having services at Hillcrest Cemetery.

VVA reported that the Vietnam Veterans of America is responsible for organizing "Welcome Home Vietnam Vets" for March 30, 2012. If there are any organizations and or committees who would like to help in sponsoring the "Welcome Home Vietnam Vets" event they should contact the VVA.

American Legion reported that they will be having elections for new officers in May.

Next Meeting: May 24, 2011

Motion to adjournment: Jack Petrowsky so motioned for approval to end Veterans Board Meeting, Lawrence Orivs 2nd the motion. Motion passed unanimously.

Meeting adjournment: 10:27 am.

**"DRAFT ONLY"
EXCERPTS**

**PARKS AND RECREATION ADVISORY BOARD MEETING
MAY 19, 2011**

1 The Parks and Recreation Advisory Board Meeting was held on May 19, 2011, at City
2 Hall, 700 Main Street, Las Cruces, New Mexico.

3
4 **PARKS & RECREATION ADVISORY BOARD MEMBERS PRESENT:**

5 Mr. Isaac Chavez, Board Chair, Mr. Ron Camunez Board
6 Vice-Chair, Ms. Jill Steinhoff, Mr. Mark O'Neill, Mr. Eli
7 Guzman, Ms. Alice Ward

8
9 **OTHERS PRESENT:**

10 Mr. Mark Johnston, Parks and Recreation Administrator,
11 Ms. Veronica Quezada, Parks and Recreation Office
12 Assistant and Advisory Board Back-Up Recording
13 Secretary, Mr. Jake Gutierrez, Recreation Programs
14 Manager, Ms. Claudia Chavez, Recreation Programs
15 Manager, Dr. Tom McGuckin, NMSU Business College, Mr.
16 Smith, Hermosa Heights Elementary School, Mr. Macky
17 Kannard-Smith and Mr. Damion Powell, Hermosa Heights
18 Elementary School students

19 Meeting was called to order at 6:04 p.m.

20
21 **I. Introductions**

22
23 A. Board Members introduced themselves and stated the district they represent.
24
25

26 **V. New Business**

27
28 A. Veterans Park – Fee Waiver Criteria – Action
29

30 Mr. Johnston stated that all Parks have a usage fee which was adopted in the Fees
31 and Charges/Facility Use Policy. A few years ago, Mr. Johnston was approached
32 about a fee waiver for memorial services for military veterans specifically at Veterans
33 Park. The waiver request was brought before the Parks and Recreation Advisory
34 Board, City Council, and the Veterans Advisory Board and was approved. This fee
35 waiver was not broad enough; the waiver being presented now is a request to broaden
36 the existing policy to include use (by permit) of Veteran's Park at no cost for military
37 services, memorials, community and national events. The waiver has been approved

1 by the Veterans Advisory Board, and needs the Parks and Recreation Advisory
2 Board's recommendation to move forward to City Council for approval.

3
4 Mr. Chavez wants it made clear that this fee waiver would pertain only to "open to the
5 public" events.

6
7 Ms. Steinhoff asked how often the park is used for these type events.

8
9 Mr. Johnston answered that there are about a dozen events per year, and must be City
10 co-sponsored otherwise fees will apply.

11
12 Mr. Camunez motioned to approve. Ms. Ward seconded the motion. 5-0

13
14 Mr. Mark O'Neill voted YES Ms. Jill Steinhoff voted YES
15 Mr. Eli Guzman voted YES Mr. Ron Camunez voted YES
16 Ms. Alice Ward voted YES

17
18 **ADJOURNMENT**

19
20 With no further business meeting was adjourned at 7:19 p.m.

21
22
23 Veronica Quezada, Recording Secretary

Isaac Chavez, Chair P&R Board