



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 9

Ordinance/Resolution# 11-235

For Meeting of _____
(Ordinance First Reading Date)

For Meeting of June 6, 2011
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING A FEE SCHEDULE FOR FY 2011-2012 FOR THE CITY OF LAS CRUCES MUSEUM SYSTEM.

PURPOSE(S) OF ACTION:

To establish a FY 2011-2012 fee schedule for the City of Las Cruces Museum System.

COUNCIL DISTRICT: 1, 6		
Drafter/Staff Contact: Will Ticknor	Department/Section: Public Services/ Museums	Phone: 541-2296
City Manager Signature:		

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The City of Las Cruces Museum System consists of the Branigan Cultural Center, the Las Cruces Museum of Art, the Las Cruces Museum of Natural History, and the Las Cruces Railroad Museum.

All Museum System facilities offer educational programming, classes, and public meeting spaces. In accordance with City of Las Cruces policies, fees are charged for these services. The fee structure is designed to offer cost-effective services to the general public; encourage participation in Museum System offerings; strive for a degree of cost recovery; and to lessen the financial burden on the City of Las Cruces and the General Fund. Program costs are dependent upon the type of offering and anticipated levels of enrollment. The fees are determined based on the recovery costs for instructional services, materials and supplies, fuel, a portion of utilities, and other expenses. The proposed fee schedule includes increases due to the rising cost of utilities, supplies and materials, and fuel.

Studio/meeting space may be reserved for use at no charge by educational, civic, cultural, and governmental groups. No-charge events must be free and open to the public, and are subject to the rules and regulations set forth in the Museums Facility Use Agreement. Action is needed to establish the new fees for FY 2011-2012.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A", Proposed Fee Schedule, with previous year comparison.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into these accounts in the General Fund: 1000-10200010-543310 1000-10200010-543316 1000-10200010-543320 1000-10200010-543325
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

Proposed FY 11-12 revenue for the City of Las Cruces Museum System is \$31,353 and accounted for in the FY 11-12 budget.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A	N/A	N/A	N/A	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the Museum System to use new fee schedule for FY11-12.
2. Vote "No"; no fees will be collected in FY11-12 for Museum activities.
3. Vote to "Amend"; the Museum System will act on direction provided.
4. Vote to "Table"; this will result in delays to implementation of a fee structure for FY11-12.

REFERENCE INFORMATION:

N/A

RESOLUTION NO. 11-235**A RESOLUTION AUTHORIZING A FEE SCHEDULE FOR FY 2011-2012 FOR THE CITY OF LAS CRUCES MUSEUM SYSTEM.**

The City Council is informed that:

WHEREAS, the City of Las Cruces Museum System consists of the Branigan Cultural Center, the Las Cruces Museum of Art, the Las Cruces Museum of Natural History, and the Las Cruces Railroad Museum; and

WHEREAS, all museum facilities offer educational programming, classes, and public meeting space; and

WHEREAS, fees are charged for classes, meeting space, materials and services; and

WHEREAS, the fee structure is designed to offer cost-effective services to the general public; encourage participation in Museum System offerings; strive for a degree of cost recovery; and to lessen the financial burden on the City of Las Cruces and the General Fund; and

WHEREAS, studio/meeting space may be reserved for use at no charge by educational, civic, cultural, and governmental groups; and

WHEREAS, use of the museums at no-charge is contingent upon the event being free and open to the public, and is subject to rules and regulations set forth in the Museums Facility Use Agreement.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT City Council authorizes a resolution supporting the proposed fee schedule for FY 2011-2012 designated as Exhibit "A," attached hereto, and made a part of this Resolution for the City of Las Cruces Museum System.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this ____ day of _____ 2011.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

LAS CRUCES MUSEUM SYSTEM		APPROVED FEES FY 10-11	PROPOSED FEES FY 11-12
Branigan Cultural Center (BCC)			
Cultural Center Classes	1 day class	\$10-\$75 per class dependent upon topic	\$10-\$75 per class dependent upon topic
Cultural Center Classes	1 week session	\$25-\$150 per session dependent upon topic	\$25-\$150 per session dependent upon topic
Room rental		\$20 per hour/\$120 per day	\$30 per hour/\$150 per day
Las Cruces Museum of Art (MoA)			
Kiln Area	firing fee	\$70 for a full electric load \$90-\$160 gas firing	\$80 for a full electric load \$100-\$200 gas firing
Museum Classes	Fall, Winter, Spring, Summer 7-week Sessions	\$50-\$125 per session dependent upon topic and age group	\$50-\$125 per session dependent upon topic and age group
Museum Classes	Summer youth (10) 4 day sessions	\$60 per session	\$60 per session
Dona Ana Community College	college level course for credit	\$40-\$50 materials fee per semester per student per MOU	\$40-\$50 materials fee per semester per student per MOU
Storage Fee	utilized for artists who do not pick up work as per contractual agreement	\$10 per day	\$10 per day
Room rental		\$20 per hour/\$120 per day	\$30 per hour/\$150 per day
Las Cruces Museum of Natural History (MNH)			
Nature Camp	grade 6-8	\$200 per session	\$225 per session
Nature Camp	grade 3-5	\$175 per session	\$175 per session
Nature Camp	grade 1-2	\$150 per session	\$150 per session
Scout Merit Badge Program	ages 6 and up	\$10 per child per program	\$10 per child per program
Desert Treks	day trips	\$5-\$50 dependent upon destination	\$5-\$50 dependent upon destination
Museum Expeditions	multi-day trips	\$125-\$195 dependent upon destination	\$125-\$195 dependent upon destination
Room rental		\$20 per hour/\$120 per day	\$30 per hour/\$150 per day
Las Cruces Railroad Museum (RRM)			
Museum Classes	1 day class	\$10-\$25 per class dependent upon topic	\$10-\$50 per class dependent upon topic
Museum Classes	1 week session	\$25 -\$50 per session	\$25 -\$75 per session
Room rental		\$20 per hour/\$120 per day	\$30 per hour/\$150 per day

Studio/meeting rooms may be reserved for use at no charge by educational, civic, cultural, and governmental groups. Meetings/programs must be free and open to the public and are subject to regulations set forth in the Museums Facility Use Agreement.