

# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 8

Ordinance/Resolution# 10-11-549

For Meeting of \_\_\_\_\_  
(Ordinance First Reading Date)

For Meeting of May 2, 2011  
(Adoption Date)

**TITLE:** A RESOLUTION AWARDING THE PURCHASE OF CITY EMAIL SERVICES UPGRADE LICENSING TO DELL/ASAP.

**PURPOSE(S) OF ACTION:**

Award purchase of licenses required to upgrade the existing City email services to Microsoft Exchange 2010.

<b>COUNCIL DISTRICT:</b> N/A		
<b><u>Drafter/Staff Contact:</u></b> Steve Lithgow	<b><u>Department/Section:</u></b> Information Tech.	<b><u>Phone:</u></b> 528-3056
<b><u>City Manager Signature:</u></b> 		

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:**

Upgrading to Exchange 2010 will enable the City to maintain and expand email services in coordination with Microsoft's supported product lifecycle. The existing email system hardware is reaching capacity and is prohibitive to expand. The upgrade to Exchange 2010 will leverage the City's existing hardware and software virtualization infrastructure to expand capacity while reducing electric and cooling consumption. The upgrade will provide increased functionality, improved user experience, fault tolerance, increased security, performance enhancements, standards compliance, improved scalability and future expansion.

**SUPPORT INFORMATION:**

1. Resolution.
2. Exhibit "A" Purchasing Manager's Request to Contract 10-11-549.

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
<b>Does this action create any revenue?</b>	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____ in the amount of \$ _____ for FY ____.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

**BUDGET NARRATIVE**

N/A

**FUND EXPENDITURE SUMMARY:**

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Software	10240080-730410	\$54,651.28	\$54,655.69	\$4.14	N/A

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will authorize the staff to move forward with the installation of Microsoft Exchange 2010 and upgrade the City email services.
2. Vote "No"; this will prevent the upgrade to City email services, possibly creating incompatibilities with improving technologies.
3. Vote to "Amend"; Staff will proceed as directed by City Council.
4. Vote to "Table"; this could cause a delay in the upgrade to the City email services.

**REFERENCE INFORMATION:**

N/A

**RESOLUTION NO. 10-11-549**

**A RESOLUTION AWARDING THE PURCHASE OF CITY EMAIL SERVICES UPGRADE LICENSING TO DELL/ASAP.**

The City Council is informed that:

**WHEREAS**, upgrading to Exchange 2010 will enable the City to maintain and expand email services in coordination with Microsoft's supported product lifecycle. The existing email system hardware is reaching capacity and is prohibitive to expand; and

**WHEREAS**, the upgrade to Exchange 2010 will leverage the City's existing hardware and software virtualization infrastructure to expand capacity while reducing electric and cooling consumption; and

**WHEREAS**, the upgrade will provide increased functionality, improved user experience, fault tolerance, increased security, performance enhancements, standards compliance, improved scalability and future expansion.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the purchase Microsoft Exchange 2010 for City email services is approved.

**(II)**

**THAT** the Purchasing Manager is authorized to contract with Dell/ASAP as outlined in the signed Exhibit "A", Purchasing Manager's Request to Contract Form.

(III)

THAT City staff is hereby authorized to do all deeds necessary in accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2011.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

(SEAL)

\_\_\_\_\_  
City Clerk

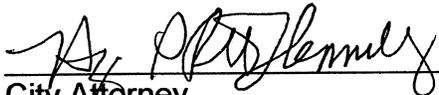
Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

- Mayor Miyagishima: \_\_\_\_\_
- Councillor Silva: \_\_\_\_\_
- Councillor Connor: \_\_\_\_\_
- Councillor Pedroza: \_\_\_\_\_
- Councillor Small: \_\_\_\_\_
- Councillor Sorg: \_\_\_\_\_
- Councillor Thomas: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

361  
**CITY OF LAS CRUCES**

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**PURCHASING MANAGER'S REQUEST TO CONTRACT**

**For Meeting of: May 2, 2011**

**Resolution No.: 10-11-549**

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**Existing Contract Purchase For  
Upgrade Licensing to Dell/ASAP**

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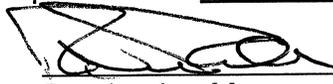
The Las Cruces City Council is provided the following information concerning this request:

**RFP/BID SOLICITATION INFORMATION:**

- |    |  |  |
|----|--|--|
| 1. | Existing Contract Issuer                         | <b>State of New Mexico</b>                   |
| 2. | Contract Number:                                 | <b>#00-000-00-00057</b>                      |
| 3. | Contract Expiration Date:                        | <b>July 14, 2011</b>                         |
| 4. | Description:                                     | <b>Computer Software Including Microsoft</b> |
| 5. | Using Department:                                | <b>Information Technology</b>                |
| 6. | Current Award Recommendation To:                 | <b>Dell Inc., of Buffalo Grove, IL</b>       |
| 7. | Award Amount (includes any tax and contingency): | <b>\$54,651.28</b>                           |
| 8. | Contract Duration:                               | <b>July 15, 2010 thru July 14, 2011</b>      |
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**PROCUREMENT CODE COMPLIANCE:**

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.

  
Purchasing Manager

14/15/11  
Date

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**CONFIRMATION OF FUND ENCUMBRANCE:**

REQUISITION OR PURCHASE ORDER NUMBER:	<b>11103368</b>
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STATE OF NEW MEXICO  
GENERAL SERVICES DEPARTMENT

Price Agreement  
Award

**Awarded Vendor**

0000043416  
Dell, Inc.  
850 Asbury Drive  
Buffalo Grove, Illinois 60089

Telephone No. (866) 465-2456

Price Agreement Number: 00-000-00-00057

Payment Terms: See Contract

F.O.B.: See Contract

Delivery: See Contract

**Ship To:**

All State of New Mexico Agencies, Commissions,  
Institutions, Political sub-Divisions and local public bodies  
allowed by law.

**Invoice:**

As Requested

Procurement Specialist: Gerrie Becker 

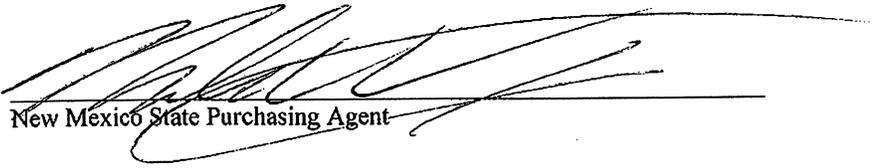
Telephone No.: (505) 476-3121

Commodity: **Computer Software Including Microsoft**

Term: **July 15, 2010 thru July 14, 2011**

This Contract is made subject to the "terms and conditions" shown on the reverse side of this page, and as indicated in this Contract.

Accepted for the State of New Mexico

  
New Mexico State Purchasing Agent

Date: 07/14/10

Purchasing Division, 1100 St. Francis Drive, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472

RM



363  
 STATE OF NEW MEXICO  
 GENERAL SERVICES DEPARTMENT  
 PURCHASING DIVISION  
 PRICE AGREEMENT #: 00-000-00-00057

ITEM * APPROX* UNIT *	ARTICLE AND DESCRIPTION	* UNIT PRICE
* QTY *		

Establish a Price Agreement based on GSA Contract # GS-35F-4027D for computer software including Microsoft.

Contract orders shall be issued only to vendor shown under this Price Agreement. Prices shall be equal to or less than the price stipulated under the above listed GSA contract.

Agencies must verify that items being purchased, rented, etc., are listed on the above referenced GSA. Only those items listed may be placed on contract orders under this Price Agreement. A complete copy of the GSA catalog must be retained by the using agency for auditing purposes. Trade-ins are not allowed under this Price Agreement.

Vendors under this Price Agreement are required to furnish a complete copy of the GSA catalog to the using agency upon request. Vendors must certify upon request that only those products, supplies or services accepted by the federal government are included in GSA price list.

State and local government catalogs are not acceptable.

Note: all terms and conditions established in the referenced GSA and as indicated in the Price Agreement by the New Mexico State Purchasing Agent shall prevail.

The Contractor agrees to provide periodic Price Agreement utilization reports to the agreement administrator in accordance with the following schedule:

<u>Period End</u>	<u>Report Due</u>
September 30	October 31
December 31	January 31
March 31	April 30
June 30	July 31

The periodic report shall include the gross total sales for the period subtotaled by procuring agency name. The report shall be accompanied with a check payable to the State Purchasing Division for an amount equal to three quarters of one percent (0.75%) of the total sales for the period.

001	1	Ea	Computer Software including Microsoft as per GSA Contract # GS-35F-4027D.
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\*\*\*1 Item Total\*\*\*

**DELL****QUOTATION**

QUOTE #: 579047022

Customer #: 98597358

Contract #: 12ACW

Quote Date: 3/24/11

Date: 3/24/11 4:51:16 PM

Customer Name: NM-L CITY OF LAS CRUCES

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$54,651.28</b>		
<b>Product Subtotal:</b>	<b>\$54,651.28</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>3rd Day</b>	<b>Total Number of System Groups:</b>	<b>0</b>
<b>SOFTWARE &amp; ACCESSORIES</b>			
<b>Product</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
VLA EXCHANGE SERVER STD 2010 (A3265653)	2	\$469.64	\$939.28
VLA EXCHANGE STD USER CAL 2010 (A3265908)	1200	\$44.76	\$53,712.00
ELECTRONIC LICENSE CONFIRMATION elec dwnld only (A3458532)	1	\$0.00	\$0.00
<b>SOFTWARE &amp; ACCESSORIES</b>			

Number of S & A Items: 3	S&A Total Amount: \$54,651.28

SALES REP:	Hector Rodriguez	PHONE:	1800-883-0725
Email Address:	hector_m_rodriguez@dell.com	Phone Ext:	

Please review this quote carefully. If complete and accurate, you may place your order online at [www.dell.com/qto](http://www.dell.com/qto) (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit [www.dell.com/assetrecovery](http://www.dell.com/assetrecovery).