

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 4 Ordinance/Resolution# 11-196 Council District: ALL

For Meeting of March 21, 2011

(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE LAS CRUCES MUSEUM OF NATURAL HISTORY IN THE AMOUNT OF \$3,000 AND TO ADJUST THE CITY OF LAS CRUCES FY 2011 BUDGET.

PURPOSE(S) OF ACTION: To accept funding and to adjust the FY 2011 budget.

Drafter and Staff Contact: S. Nicole Williams		Department: Finance		Phone: 541-2716	
Department	Signature	Phone	Department	Signature	Phone
Public Services		528-3477	Budget		541-2107
GAO		528-2281	Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The Las Cruces Museum of Natural History (Museum) received notification from the Nanoscale Informal Science Education (NISE) Network of a funding award in the amount of \$3,000 to "cover staff time, benefits, materials, and other applicable costs directly related to implementing their proposed Mini-Grant project." The Museum, in collaboration with Scientifically Connected Communities (SC²) at New Mexico State University, applied for funds to create several hands-on, bi-lingual, nanoscience classroom kits that will be available for Las Cruces area school teachers to 'check-out' for use in their classrooms. Utilizing NISE Network lesson plans and scientific information made available to the Museum, the kits will focus on various aspects of nanoscience to include: fundamental principles, natural influences to nanoscience, nanomedicine, and everyday applications of nanoscience. The kits will bring cutting-edge science to classrooms in accessible, engaging and hands-on ways. Translated materials will be provided by NISE. Any newly-acquired resources that are not bi-lingual will be translated in accordance with NISE protocol. The Museum and SC², will host workshops for the teachers, modeling how to utilize the materials in the kits. Teachers will be able to 'check-out' the kits after attending the workshop. The project is scheduled to begin spring of 2011 with the workshops occurring in late June, 2011.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A" – NISE Network 2011 Mini-Grants Agreement.
3. Exhibit "B" – Budget Adjustment.

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into fund <u>2761: Other Operating Grants</u> in the amount of \$3,000 for FY2011.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

NISE Mini-Grant funds will be deposited into Fund 2761 on behalf of the Museum of Natural History to be used to purchase materials and supplies for the Nanoscience Kits Project, Munis Project #22007.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
2761: Other Operating Grants	27205220-730110-22007	\$3,000	Pending Budget Adjustment	N/A	N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the contract for funding from NISE Network to supplement project expenses for the Las Cruces Museum of Natural History.
2. Vote "No"; this will prevent the Las Cruces Museum of Natural History from receiving supplemental funding for their proposed project.
3. Vote to "Amend"; this could affect the Las Cruces Museum of Natural History's ability to receive funding, as the contract has already been executed by the City Manager.
4. Vote to "Table"; not an option, as funding has already been allocated.

REFERENCE INFORMATION

N/A

RESOLUTION NO. 11-196

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE LAS CRUCES MUSEUM OF NATURAL HISTORY IN THE AMOUNT OF \$3,000 AND TO ADJUST THE CITY OF LAS CRUCES FY 2011 BUDGET.

The City Council is informed that:

WHEREAS, the Las Cruces Museum of Natural History (Museum) applied for the Nanoscale Informal Science Education Network (NISE) 2011 Mini-Grant; and

WHEREAS, the Museum received notice of award in the amount of \$3,000; and

WHEREAS, there is not a City match requirement; and

WHEREAS, the awarded grant funds will be utilized to supplement materials and supplies expenses associated with the Museum's Nanoscience Kits Project.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces is authorized to accept the awarded grant funding on behalf of the Museum of Natural History, for \$3,000 from NISE.

(II)

THAT the awarded grant funds do not require a cash match.

(III)

THAT the City of Las Cruces FY 2011 Budget is hereby adjusted as designated in Exhibit "B" attached hereto and made a part of this Resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 21st day of March, 2011.

(SEAL)

APPROVED:

Mayor

ATTEST:

City Clerk

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

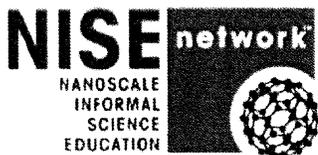
Councillor Connor: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____



2011 Mini-Grants Agreement

Please review, sign, and return the Mini-Grant Agreement to complete your award application.

Mini-Grant Expectation Agreement

Submission of this document and the online form completes your application for a Mini-Grant of up to \$3,000 for your organization. Mini-Grants will be issued by the Museum of Science.

Mini-Grant Expense Guidelines

Mini-Grant recipients will receive a check for up to \$3,000 to cover staff time, benefits, materials, and other applicable costs directly related to implementing their proposed Mini-Grant project. Mini-Grant funds cannot be used to pay for scholarships, admission, indirect costs, alcohol or food and refreshments. Mini-Grant recipients will be expected to keep all receipts, and the Museum of Science reserves the right to request backup for any expenses. Any funds remaining unspent at the end of the grant year (**August 31, 2011**) must be returned to the Museum of Science.

By signing and returning this expectation form, you are agreeing to do the following:

- o Implement the proposed Mini-Grant project.
- o Submit a final report to the NISE Network by **September 16, 2011**.
- o Notify Museum of Science staff if unforeseen circumstances prevent you from completing your plan so that we can redirect the funds.

The NISE Net aims to share lessons learned through mini-grant work with others in the network. For this reason, any programs or products (such as training handouts or summer camp curricula) created with NISE Network funding must be licensed with a Creative Commons Attribution-Noncommercial-Share Alike 3.0 license.

For more information about how the NISE Network handles intellectual property rights, please contact Eli Bossin (ebossin@mos.org).

Funds will be disbursed two weeks after receipt of this agreement. Please sign and either scan and email it to Eli Bossin (ebossin@mos.org) or fax it to: 617-589-0454. Funds will be in the form of a check from Museum of Science to your institution.

If you fail to complete any of the requirements, you will be asked to return the funding.

I agree to use this Mini-Grant for non-profit educational purposes according to the above terms.

Printed Name (participant) Augie Henry, III Grants Administrator
 Signature (participant) [Signature] Date: 3-1-11
 Contractual representative (print) Robert L. Garza, P.E., City Manager
 Signature (contract rep) [Signature] Date: 3-1-11
 On Behalf of (Institution): City of Las Cruces
 Address: P.O. Box 20000, Las Cruces, NM 88004

APPROVED AS TO FORM:
[Signature]
 City Storney

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011**

FUND	DIVISION		FUND TYPE	
Other Operating Grants Fund 2761	Finance		Special Revenue	
	FY 2009/10 Prelim Actual*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0		0
REVENUES				
554025-23001 Paso del Norte (Walk Doña Ana)	\$ 0	0		0
552014-23009 NMSU Airshow	0	0		0
553001-21003 Bookmobile-County	0	0		0
553002-33005 DAC Homeland Security Fire Grant	20,530	2,095		2,095
554002-16006 Resources for Children & Youth, Inc	672,955	0		0
554026-22007 NISE	0	0	3,000	3,000
27180030-551020-25010 US Dept. of Agriculture	0	7,000		7,000
Total Revenues	\$ 693,485	9,095	3,000	12,095
Total Resources	\$ 693,485	9,095	3,000	12,095
EXPENDITURES				
27205170-23001 Walk Doña Ana	\$ 0	0		0
27123040-23009 NMSU Airshow	0	0		0
27205180-21003 County Bookmobile	0	0		0
27167010-33005 DAC Homeland Security Fire Grant	20,530	2,095		2,095
27184030-16006 FYI Transitional Living Facility	672,955	0		0
27184050-25010 Green Infrastructure Planning	0	7,000		7,000
27205220-22007 Nanoscale Informal Sci. Educ.	0	0	3,000	3,000
Total Expenditures	\$ 693,485	9,095	3,000	12,095
ENDING BALANCE	\$ 0	0	0	0

*Preliminary actual as of 11/16/10.