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City of Las Cruces[®]
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Council Action and Executive Summary

Item # 2 Ordinance/Resolution# 11-139 Council District: 1

For Meeting of December 13, 2010
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FY 2010/2011 AND TO ADJUST THE CITY OF LAS CRUCES FY 2011 BUDGET FOR THE AMOUNT OF \$9,647.84 WITH NO MATCH REQUIRED.

PURPOSE(S) OF ACTION: To accept funding from the New Mexico State Library, Grants-in-Aid Program for the Thomas Branigan Memorial Library in the amount of \$9,647.84: 50% of funds (\$4,323.82) delivered before 12/31/10 and the remaining 50% of funds (\$4,323.82) delivered after 1/1/11, with no match required and to adjust the FY 2011 budget.

Drafter and Staff Contact: S. Nicole Williams		Department: GAO		Phone: 541-2716	
Department	Signature	Phone	Department	Signature	Phone
Library		528-4009	Budget		541-2107
GAO		528-2281	Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The Thomas Branigan Memorial Library received notification from the New Mexico State Library under the State of New Mexico's 49th Legislature-General Appropriation Act of 2010 of a funding award on behalf of its department in the amount of \$9,647.84, for uses to include library collections; library staff salaries; library staff professional development; library equipment; or other operational expenditures associated with delivery of library services.

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" – New Mexico State Library award letter and agreement.
3. Exhibit "B" – Budget Adjustment

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into fund <u>2760 State Operating Grants</u> in the amount of \$9,647.84 for FY2011.
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

The New Mexico State Library, State Grants-in-Aid Program has awarded the Thomas Branigan Memorial Library \$9,647.84 to supplement general operational expenses. Per NMSA 1978 Section 6-3-6, expenditures are restricted to 50% of budget before 12/31/10, therefore grant funds will be received as follows: 50% (\$4,323.82) November 1, 2010 and 50% (\$4,323,82) after January 2011.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
State Operating Grants	27205120- various- 21006	\$9,647.84	0		N/A

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the contract for funding from the New Mexico State Library, Grants-in-Aid Program to supplement operational expenses for the Thomas Branigan Memorial Library.
2. Vote "No"; this will prevent the Thomas Branigan Memorial Library from receiving supplemental funding for Library operations and may result in elimination of some services or availability of some publications.
3. Vote to "Amend"; this could affect the Thomas Branigan Memorial Library's ability to receive funding, as the contract has already been executed by the City Manager.
4. Vote to "Table"; not an option, as funding has already been allocated.

REFERENCE INFORMATION

N/A

(Continue on additional sheets as required)

RESOLUTION NO. 11-139

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES TO ACCEPT AWARDED FUNDING ON BEHALF OF THE THOMAS BRANIGAN MEMORIAL LIBRARY FROM THE NEW MEXICO STATE LIBRARY, GRANTS-IN-AID PROGRAM FY 2010/2011 AND TO ADJUST THE CITY OF LAS CRUCES FY 2011 BUDGET FOR THE AMOUNT OF \$9,647.84 WITH NO MATCH REQUIRED.

The City Council is informed that:

WHEREAS, the New Mexico State Library announced the award of funding to the Thomas Branigan Memorial Library through the State Grants-in-Aid to Public Library Statute under the State of New Mexico 49th Legislature – General Appropriation Act of 2010; and

WHEREAS, the Thomas Branigan Memorial Library received notice of award in the amount of \$9,647.84; and

WHEREAS, there is not a City match requirement; and

WHEREAS, per NMSA 1978 Section 6-3-6, expenditures are restricted to 50% of budget before 12/31/10, therefore grant funds will be received as follows: 50% (\$4,323.82) November 1, 2010 and 50% (\$4,323,82) after January 2011; and

WHEREAS, these awarded grant funds, will be utilized to supplement library collections; library staff salaries; library staff professional development; library equipment; or other operational expenditures associate with delivery of library services.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT, the City of Las Cruces is authorized to accept the awarded grant funding on behalf of the Thomas Branigan Memorial Library, for \$9,647.84 from the New Mexico State Library, FY 2010/2011 State Grants-in-Aid; and

(II)

THAT, the awarded grant funds do not require a cash match; and

(III)

THAT, the City of Las Cruces FY 2011 Budget is hereby adjusted as designated in Exhibit B attached hereto and made a part of this resolution; and

(IV)

THE City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 13th day of December, 2010.

(SEAL)

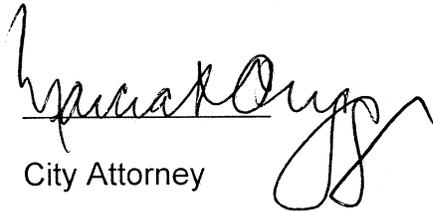
ATTEST:

City Clerk

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

AST

APPROVED:

Mayor

VOTE:

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Connor: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____

NEW MEXICO  STATE LIBRARY

Date: October 25, 2010
To: Library Director
From: Geraldine Hutchins, Federal Programs Coordinator
Subject: 2010/2011 State Grants-in-Aid

Enclosed is your library's Grant Award Notification for State Aid for FY2010/2011

\$539,517 in State Grants-in-Aid funds were awarded to 86 public and developing libraries for fiscal year 2010/2011. The 50% rule (NM Statutes 6-3-6) is in effect this year. The 50% rule restricts budget allocations and expenditures for ALL divisions to 50% of the amount budgeted in the General Appropriations bill between July 1, 2010 and December 31, 2010. This means only 50% of the State Aid grant can be issued now. If there are no further budget reductions the remaining 50% will be issued sometime in early 2011. However, any additional budget reductions will impact the final amount available.

Distribution is based on the information libraries provided in the FY2009/2010 Annual Report and awarded based on priorities and formulas established in *NMAC 4.5.2*.

Grant funds may be used for library collections; library staff salaries; library staff professional development; library equipment; or other operational expenditures associated with delivery of library services.

Your library will be required to report on how the funds were spent using these categories in the 2010/2011 annual report, so please keep track of how the funds were used. All State Aid funds MUST be spent by June 30, 2011. If your library is unable to spend all your funds by June 30, 2011, please notify me no later than May 1, 2011.

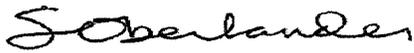
The amount of your library's award is found in **Box 7** of the grant award.

No payment request is needed. Once the purchase orders are approved, we will generate a request for payment based on the submission of your annual report, and the payment will be sent to you at the remit to address included on the grant award.

Thank you for participating in the State Grants-in-Aid program. If you have questions, please contact me at (505) 476-9727 or geraldine.hutchins@state.nm.us.

**New Mexico State Library
1209 Camino Carlos Rey
Santa Fe, NM 87507**

STATE GRANTS-IN-AID AWARD NOTIFICATION

1.	Recipient Name and Address:	Thomas Branigan Memorial Library 200 E. PICACHO AVE. LAS CRUCES, NM 88001
2.	Remit to Name and Address:	Thomas Branigan Mem Library 200 E Pichaco Ave Las Cruces, NM 88001
3.	State of NM Vendor #:	54342
4.	Project Title and Legal and Fiscal Data:	State Grants-in-Aid to Public Library Statute/Administrative Code NMSA 1978 Section 18-2-4 B, NMAC 4.5.2 Cost Center: 602000000
5.	State Library Contact:	Geraldine Hutchins Federal Programs Coordinator Phone: 505-476-9727 Email: geraldine.hutchins@state.nm.us
6.	Source of Funding:	<i>State of N.M. 49th Legislature – General Appropriation Act of 2010</i>
7.	Grant Type and Amount Received:	Public/branches NMSA 1978 Section 6-3-6 restricts expenditures to 50% of budget before December 31, 2010. 50% November 1, 2010: \$ 4,323.92 50% after January 2011: \$ 4,323.92 (pending sufficient funding to complete the grant)
8.	Award Period:	November 1, 2010 – June 30, 2011 ALL FUNDS MUST BE SPENT BY JUNE 30, 2011.
9.	Terms and Conditions of Award:	The library grants program is intended to supplement and encourage local effort in providing local library service. Funds may be used for library collections; library staff salaries; library staff training; library equipment; or other operational expenditures associated with delivery of library services. Libraries must report on how funds were spent in the 2010/2011 Annual Report Library's local budget shall not be reduced by its governing body as a result of eligibility for the library grants program. Upon demonstrated evidence that such a reduction has occurred, the library shall be ineligible to receive funds from the library grants award for one year after the reduction has occurred.
10.	Signature of Authorized Official:	 Susan Oberlander, New Mexico State Librarian Date October 25, 2010

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011**

FUND	DIVISION		FUND TYPE	
State Operating Grants Fund 2760	Various		Special Revenue	
	FY 2009/10 Prelim Actual*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
RESOURCES				
Beginning Balance	\$ 0	48,603	0	48,603
REVENUES				
552013-21002 Branigan Library State Aid	\$ 0	4,062		4,062
552013-21006 NM State Library Aid 2010	0	0	9,648	9,648
552003-30705 Jardin de los Ninos 2010	30,000			
552024-22005 NM Humanities 2009	771			
552007-17001 NM Dept. of Transportation	0	31,000		31,000
552004-22004 Museum of Art 2010	5,812			
552024-22005 NM Dept of Humanities	0	1,230		1,230
552021-22006 NM Dept. of Cultural Affairs	0	6,740		6,740
552004-23003 NM Dept of Health Summer Food 2008	303,953	70,524		70,524
Total Revenues	\$ 340,536	113,556	9,648	123,204
Total Resources	\$ 340,536	162,159	9,648	171,807
EXPENDITURES				
27205080	\$ 33	0		0
27205120-21002 Branigan Library State Aid	0	4,062		4,062
27205120-21006 Branigan Library State Aid	0	0	9,648	9,648
27184040-17001 Rideshare Program	0	31,000		31,000
27205210-22005 NM Humanities 2009	771	1,230		1,230
27205150-22006 New Mexico Arts	0	6,740		6,740
27205070-23003 NM Dept of Health Summer Food 2008	253,608	70,524		70,524
27205100-23004 NM Diabetes 2008	197	0		0
27205150-22004 Museum of Art 2010	5,812	0		0
27123030-23008 NM Dept of Health Summer Food 2009	1,512	0		0
27200030-30705 Jardin de los Ninos 2010	30,000	0		0
Total Expenditures	\$ 291,933	113,556	9,648	123,204
ENDING BALANCE	\$ 48,603	48,603	0	48,603

*Preliminary actual as of 11/16/10.