



# City of Las Cruces®

PEOPLE HELPING PEOPLE

## Council Action and Executive Summary

Item # 5 Ordinance/Resolution# 11-101 Council District:     

For Meeting of November 1, 2010

(Adoption Date)

**TITLE:** A RESOLUTION TO AMEND THE FY 2011 BUDGET TO ACCOUNT FOR REVENUES IN THE AMOUNT OF \$11,480 RECEIVED AS A RESULT OF HOSTING THE GREEN INFRASTRUCTURE CONFERENCE, AND EXPENDITURES RELATED TO THE CONFERENCE.

**PURPOSE(S) OF ACTION:** To increase the Purchased Services line item of the Sustainability Program budget by an amount equal to revenues received from the conference, in order to reimburse conference expenses that were paid out of the Sustainability budget.

<b>Drafter and Staff Contact:</b> Thomas Schuster <i>TDS</i>		<b>Department:</b> Community Develop.		<b>Phone:</b> x3069	
<b>Department</b>	<b>Signature</b>	<b>Phone</b>	<b>Department</b>	<b>Signature</b>	<b>Phone</b>
Department Director	<i>DS</i>	528-3067	Budget	<i>Richard K. Schmidt</i>	541-2107
Other			Assistant City Manager	<i>[Signature]</i>	541-2271
Legal	<i>[Signature]</i>	541-2128	City Manager	<i>[Signature]</i>	541-2076

**BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:** On August 26, 2010, the City co-hosted a conference on Green Infrastructure. Through a combination of participant registrations and sponsorships, the conference generated \$11,480 in revenues. Expenses so far have totaled \$9,046, and additional expenses will be incurred through the design and printing of a conference summary report and other follow-up activities, which will ultimately bring revenues and expenses in line. Expenses are being paid out of the Sustainability Program's Purchased Services line item. Revenues were deposited in Community Development's Other Revenues line item.

Since the conference was not anticipated when the FY 2011 budget was submitted, neither the expenses nor revenues shown above are reflected in the budget. This Resolution would add \$11,480 to the Purchased Services line item of the Sustainability Program budget, which is an amount equal to the additional revenues the City received as a result of hosting the conference, and would reimburse the Sustainability Program line item for past and planned future spending related to the conference.

### SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A" – Budget Adjustment Page

**SOURCE OF FUNDING:**

<b>Is this action already budgeted?</b>	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from: _____
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.	
<b>Does this action create any revenue?</b>	Yes	<input checked="" type="checkbox"/>	Funds have been deposited into fund: <u>1000</u> in the amount of <u>\$11,480</u> .
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

**FUND EXPENDITURE SUMMARY:** Add \$11,480 in conference-related revenues to 1000-10180010-592001, and add \$11,480 in additional expenses to 1000-10184100-722190 to cover past and expected conference-related expenses.

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Sustainability	10184100	\$11,480	\$954	\$12,434	Conference follow-up and Sustainability program activities
Conference Revenues	10180010	\$(11,480)	\$0	\$0	None

**OPTIONS / ALTERNATIVES:**

1. Vote "Yes"; this will adjust the budget to replenish the Sustainability Program fund for conference related expenses, all of which are offset by related revenues.
2. Vote "No"; this will not adjust the budget. The effect would be that the Sustainability Program would fully fund the conference and registrations/sponsorships received would remain in the City's general fund.
3. Vote to "Amend"; this could change the Resolution in any way deemed appropriate by Council.
4. Vote to "Table"; this could delay Sustainability Program activities if tabled indefinitely, as funds would not be available to support them.

**REFERENCE INFORMATION**

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1. N/A

**RESOLUTION NO. 11-101**

**A RESOLUTION TO AMEND THE FY 2011 BUDGET TO ACCOUNT FOR REVENUES IN THE AMOUNT OF \$11,480 RECEIVED AS A RESULT OF HOSTING THE GREEN INFRASTRUCTURE CONFERENCE, AND EXPENDITURES RELATED TO THE CONFERENCE.**

The City Council is informed that:

**WHEREAS**, on August 26, 2010, the City co-hosted a conference entitled Green Infrastructure in the Southwest: Challenges and Opportunities; and

**WHEREAS**, registration fees and sponsorships generated \$11,480 in conference-related revenue that was not anticipated at the time of FY 2010 budget submittal; and

**WHEREAS**, conference related expenses were paid out of the Sustainability Program line item, and these expenses were also unanticipated at the time of budget submittal.

**NOW, THEREFORE**, Be it resolved by the governing body of the City of Las Cruces:

**(I)**

**THAT** the Council authorizes an adjustment to the FY2011 budget such that the Las Cruces Sustainability Program budget shall be increased by \$11,480, an amount equal to revenues generated by the Green Infrastructure Conference.

**(II)**

**THAT** City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2010.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

**CITY OF LAS CRUCES  
ADOPTED BUDGET FY 2010/2011**

<b>FUND</b>				
<b>General Fund 1000</b>				
	<b>FY 2009/10 Projected*</b>	<b>FY 2010/11 Adopted</b>	<b>Adjustment</b>	<b>FY 2010/11 Adjusted</b>
<b>BEGINNING BALANCE</b>	\$ 16,662,967	12,947,440		12,947,440
<b>REVENUES</b>				
512011 to 015 & 911500 Gross Receipts Taxes	\$ 54,879,000	56,049,000		56,049,000
511010 Property Taxes	8,569,756	8,877,080		8,877,080
514010 to 50 Franchise Fees	2,842,370	2,915,738		2,915,738
546301 to 560 Administrative Transfers	2,020,234	3,351,888		3,351,888
533001 Police Fines	1,071,311	1,096,724		1,096,724
521002 Subdivision Fees	140,725	145,650		145,650
All Other Revenues	6,002,451	7,696,305	11,480	7,707,785
<b>TOTAL REVENUES</b>	\$ 75,525,847	80,132,385	11,480	80,143,865
<b>TOTAL RESOURCES</b>	\$ 92,188,814	93,079,825	11,480	93,091,305
<b>EXPENDITURES</b>				
Administration	\$ 1,953,171	2,056,440		2,056,440
Community Development	1,760,676	1,992,652	11,480	2,004,132
Facilities	11,899,670	13,165,615		13,165,615
Financial Services	3,419,995	3,184,335		3,184,335
Fire	8,691,161	8,908,391		8,908,391
Human Resources	961,195	923,616		923,616
Information Technology	0	3,736,755		3,736,755
Judicial	1,293,271	1,553,066		1,553,066
Legal	1,670,491	1,674,131		1,674,131
Legislative	906,507	722,295		722,295
Police	19,997,641	18,562,540		18,562,540
Public Services	5,765,018	5,965,303		5,965,303
Public Works	5,600,821	5,459,954		5,459,954
Reserves	1,847,566	1,834,437		1,834,437
Transfers	13,474,191	9,718,105		9,718,105
<b>Total General Fund Expenditures</b>	\$ 79,241,374	79,457,635	11,480	79,469,115
Adjustment due to change in accruals.	0	0	0	0
<b>ENDING BALANCE</b>	\$ 12,947,440	13,622,190	0	13,622,190
<b>Required 1/12th Reserve</b>	6,603,448	6,621,470	0	6,622,426
<b>UN-RESERVED ENDING BALANCE</b>	\$ 6,343,992	7,000,720	0	6,999,764

\*Projected based on 8 months actual through February 28, 2010 and 4 months projected.