



City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 4 Ordinance/Resolution# 11-089 Council District:

For Meeting of October 18, 2010
(Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES FIRE DEPARTMENT TO APPLY FOR THE FY2010 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT PROGRAM IN THE AMOUNT OF \$1,287,336 FOR A TWO-YEAR GRANT TO FUND SALARIES FOR FIREFIGHTERS WITH NO MATCH REQUIRED, AND TO RATIFY THE CITY MANAGER'S SIGNATURE TO MEET THE GRANT SUBMISSION DEADLINE.

PURPOSE(S) OF ACTION: To apply for grant funding from FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) program in an amount up to \$1,287,336 to fund salaries for firefighters.

Drafter and Staff Contact: Maria J. Nape		Department: Finance/GAO		Phone: 541-2104	
Department	Signature	Phone	Department	Signature	Phone
Fire Department	<i>Jaina A Brown</i>	528-4076	Budget	<i>Richard Gutierrez</i>	541-2107
Grants Administration	<i>[Signature]</i>	541-2281	Assistant City Manager	<i>[Signature]</i>	541-2271
Legal	<i>[Signature]</i>	541-2128	City Manager	<i>[Signature]</i>	541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) offers funding through the Staffing for Adequate Fire and Emergency Response (SAFER) grant program to fund salaries for firefighters. The Grant Application Package reveals the initial estimates for the funding application, and this document shows the final amounts of the request submitted with the grant application. This grant is being sought to fund nine firefighter positions at the Las Cruces International Airport fire station: three lieutenant positions, three driver positions and three firefighter positions. All salaries and benefits for the first two years are covered by this grant with no match required. This grant, if funded, requires the newly hired positions to be retained throughout the two-year funding period plus one additional year afterward. The City is responsible for funding these positions for the mandatory year following the grant performance period and thereafter.

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" - Grant Application Package
3. Exhibit "B" - Funding Application

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
		<input type="checkbox"/>	Proposed funding is from fund balance in the _____ Fund.
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: in the amount of \$_____ for FY__.
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

BUDGET NARRATIVE

This grant application is for funding to support nine firefighter positions at the Las Cruces International Airport fire station: three lieutenant positions, three driver positions and three firefighter positions. Total annual salaries for the 3 positions = \$132,834 x 3 hires/position = \$398,502 plus benefits. Annual benefits for the 3 positions total \$79,945 x 3 positions = \$239,835. Total salaries and benefits for the nine positions = \$638,337 x 2 years. The second year salaries are calculated at a slightly higher to allow for cost of living adjustments, for a total grant request of \$1,287,336. These two years of salaries and benefits are covered 100% by this grant with no match required. The newly hired nine positions funded by this grant must be retained by the LCFD for three years: throughout the two-year funding period plus one additional year afterward. The City is responsible for funding these positions for the mandatory year following the grant performance period and thereafter.

FUND EXPENDITURE SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
N/A					

(Continue on additional sheets as required)

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will allow the Fire Dept. to move forward with the grant application to obtain needed funding for salaries
2. Vote "No"; this will prevent the Fire Dept. from applying for funds to obtain needed fire station staffing.
3. Vote to "Amend"; this option is not available, as application deadline has passed, and the application has been submitted.
4. Vote to "Table"; this option is not available, as application deadline has passed, and the application has been submitted.

REFERENCE INFORMATION

None.

(Continue on additional sheets as required)

RESOLUTION NO. 11-089

A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES FIRE DEPARTMENT TO APPLY FOR THE FY2010 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT PROGRAM IN THE AMOUNT OF \$1,287,336 FOR A TWO-YEAR GRANT TO FUND SALARIES FOR FIREFIGHTERS WITH NO MATCH REQUIRED, AND TO RATIFY THE CITY MANAGER'S SIGNATURE TO MEET THE GRANT SUBMISSION DEADLINE.

The City Council is informed that:

WHEREAS, the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) is offering its annual Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program 2010; and

WHEREAS, the City Manager has provided authorization to apply for this funding from the DHS FEMA to meet grant deadlines; and

WHEREAS, while there is no matching requirement for the grant, the City will be required to fund the salaries for the new staff hired under this grant for the year following the grant performance period, which is the third year following award of the grant.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the Las Cruces Fire Department is hereby authorized to apply for funding in the amount of \$1,287,336 from the DHS FEMA SAFER program.

(II)

THAT the City Council ratifies the City Manager's signature on the Grant Application Package.

(III)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 18th day of October, 2010.

(SEAL)

ATTEST:

City Clerk

Moved by: _____

Seconded by: _____

APPROVED:

Mayor

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Connor: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

APPROVED AS TO FORM:



City Attorney

Grant Application Package

Grant Application Verification and Signature

Opportunity Title: Staffing for Adequate Fire and Emergency Response (SAFER)

Offering Agency: U.S. Dept. Homeland Security
Federal Emergency Management Agency (FEMA)

CFDA Number: 97.083

Application Amount: 1,336,782

Performance Period: FY2011

Requesting Agency/Department: Las Cruces Fire Dept.

GAO/Grant Writer: Maria Nape

SUPPORT INFORMATION:

OPTIONS

1. Agree to the application for funding from FEMA. Affirmed by signature below. Package to be returned to GAO.
2. Disagree, no application will be submitted. Unsigned package to be returned to GAO.

Approved:



City Manager

Date

9/7/10

Approved as to Form:



City Attorney

CMP #2.2 Effective 07/06/09: The City Manager may authorize the application for any grant with these exceptions:
The grant award is anticipated to be in excess of \$50,000 and funding has not been appropriated as part of the current budget.
The ARRA grant award is anticipated to be in excess of \$500,000 and funding has not been appropriated as part of the current budget.
The acceptance of the grant will require City Council to adjust the current budget to appropriate matching funds.
The grant requirements stipulate that the City will continue to operate and fund the project/program after the grant period is complete.
The grant requirements stipulate that the City enter into a new Memorandum of Understanding or a Joint Powers Agreement with another entity.

Entire Application

Overview

*** Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?**

Yes, I am a member/officer of this applicant

If you answered No, please **complete** the information below and press the *Save and Continue* button. **If you answered Yes**, please do **not** complete the information requested below and press the *Save and Continue* button.

Note: If you answered **No** to the above question, the fields marked with an * are required.

Preparer Information

* Preparer's Name

* Address 1

Address 2

* City

* State

* Zip

Clear

Contact Information

Alternate Contact Information Number 1

* Title Grants Administrator
Prefix Mr.
* First Name Auguie
Middle Initial
* Last Name Henry
* Business Phone 575-541-2281 Ext.
* Home Phone 575-636-3635 Ext.
Mobile Phone/Pager
Fax
*E-mail auhenry@las-cruces.org

Alternate Contact Information Number 2

* Title Fire Chief
Prefix Mr.
* First Name Travis
Middle Initial
* Last Name Brown
* Business Phone (575) 528-4076 Ext.
* Home Phone (575) 642-1122 Ext.
Mobile Phone/Pager
Fax
*E-mail tbrown@las-cruces.org

Applicant Information

EMW-2010-FH-00211

Originally submitted on 09/15/2010 by Auguie Henry III (Userid: redrhino)

Contact Information:

Address: 200 N. Church
 City: Las Cruces
 State: New Mexico
 Zip: 88001
 Day Phone: 5755283473
 Evening Phone:
 Cell Phone:
 Email: auhenry@las-cruces.org

Application number is EMW-2010-FH-00211

* Organization Name	Las Cruces Fire Department
* What kind of organization do you represent?	All Paid/Career
If you answered combination, above, what is the percentage of career members in your organization?	%
* Type of Jurisdiction Served	City
If other, please enter the type of Jurisdiction	
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Dona Ana County
* <u>Employer Identification Number</u>	85-6000147
* Are you sharing an EIN with another organization?	No
If yes, please enter the name of the entity with whom you share an EIN	
* What is your organization's <u>DUNS Number</u> ?	077609279
Headquarters Physical Address	
* Physical Address 1	201 E. Picacho Ave.
Physical Address 2	
* City	Las Cruces
* State	New Mexico
* Zip	88001 - 3456 <u>Need help for ZIP+4?</u>
Mailing Address	
* Mailing Address 1	PO Box 20000
Mailing Address 2	
* City	Las Cruces
* State	New Mexico
* Zip	88004 - 9002 <u>Need help for ZIP+4?</u>
Account Information	
* Type of bank account	Checking
* Bank routing number - <u>9 digit</u> number on the bottom left hand corner of your check	121000248

57

*Your account number 7362013737

Additional Information

* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request? No

* If awarded this grant, will your jurisdiction expend greater than \$500,000 in Federal share funds during the Federal fiscal year in which the grant was awarded? Yes

* Is the applicant delinquent on any federal debt? No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

The City of Las Cruces has been awarded a variety of Federal grants including ARRA funding, with Federal FY2011 expenditures expected at over \$1M.

Applicant Characteristics (Part I)

- * Are you a member of a Fire Department or authorized representative of a fire department? **Yes**
- * Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property? **No**
- * Please indicate the type of community your organization serves. **Urban**
- * What is the square mileage of your first-due response area? **77**
- * What percentage of your response area is protected by hydrants? **83 %**
- * Does your organization protect critical infrastructure of the state? **Yes**
- Percentages in three answers below must sum up to 100%:
- * How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties? **63 %**
- * What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes? **13 %**
- * What percentage of your jurisdiction's land is used for residential purposes? **24 %**
- * How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than four stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc. **33**
- * What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served? **92235**
- * How many stations are in your organization? **7**
- * Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists. **Mutual aid**
- * What services does your organization provide?
 - Structural Fire Suppression
 - Wildland Fire Suppression
 - Medical First Response
 - Basic Life Support
 - Advanced Life Support
 - Hazmat Operational Level
 - Hazmat Technical Level
 - Rescue Operational Level
 - Rescue Technical Level

Active Firefighting Staff, use these definitions to answer the questions about "firefighter" positions.	
Active Firefighter Position	An individual having the legal authority and responsibility to engage in fire suppression; being employed by a fire department of a municipality, county, or fire district; being engaged in the prevention, control, and extinguishing of fires; and/or responding to emergency situations in which life, property, or the environment is at risk. This individual must be trained in fire suppression, but may also be trained in emergency medical care, hazardous materials awareness, rescue techniques, and any other related duties provided by the fire department.
Full-time Paid Firefighter Position	Full-time positions are those that are funded for at least 2,080 hours per year (i.e., 40 hours per week, 52 weeks per year.) The program office will also consider funding the sharing of a

	full-time position with sufficient justification. A job-share position is a full-time position that is occupied by more than one person. Positions funded via SAFER may be shared, but DHS limits the number of individuals to no more than four (4) per position.
Part-time Paid Firefighter Position	Part-time paid firefighters receive pay for being on duty at the fire station, whether or not they respond to any alarms. They may or may not receive benefits.
Volunteer Firefighter Position	Volunteer firefighters receive no financial compensation for their services other than life/health insurance, workers compensation insurance, and/or stipend per call.

The goal for SAFER is to assure that SAFER grantees's communities have adequate protection from fire and fire-related hazards. The following questions are designed to help us understand the changes that will occur in departments receiving grants.

Use the following definitions when completing the table below.

Total # Career Personnel – the number of authorized and funded active, full-time uniformed career positions employed by your department on the date indicated.

Officers – Of the career positions indicated in the "Total" field above, how many of those serve in officer-level (both command and company) positions?

NFPA Support – Of those *career positions* indicated in the first field above (total number of authorized and funded positions), how many are assigned to field or response apparatus positions that directly support NFPA 1710 (Section 5.2.4.2 – Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 – Staffing and Deployment) compliance?

Note: The number of *career positions* in any of these fields should include positions which are job-shared.

For more information regarding these standards please see the program guidance or go to www.nfpa.org/saferactgrant

	Total # Career Personnel	# Officers	# NFPA Support
* Staffing levels as of January 1, 2008	117	32	106
* Staffing levels as of June 30, 2009	113	34	104
* Staffing levels at the time of application	112	34	102
* If awarded this grant, how many authorized and funded active, full-time uniformed career positions will be in your department? (Whole Numbers only)	134	37	122

* If awarded the number of positions requested in this application, will this restore your department's staffing level to the level that existed before the department lost positions to layoffs or attrition? N/A

* At the time of application, how many positions in your department are filled with part-time paid firefighters? Note: If you utilize part-time firefighters, please explain, in your narrative, the number of part-time firefighters, the number of positions that these part-time firefighters occupy, and how they are scheduled to meet your staffing needs. 0

* At the time of application, how many active volunteer firefighters are in your department? 0

* If awarded this grant, how many active volunteer firefighters will be in your department? 0

* Do you currently report to the National Fire Incident Reporting System (NFIRS)? Yes

Applicant Characteristics (Part II)

	2009	2008	2007
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	1	1	2
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	1	1	21
* What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of line of duty <u>member injuries</u> in your jurisdiction over the last three years?	24	17	15

* What is your department's operating budget(including personnel costs) for your current fiscal year and what was your budget for the last three fiscal years?

	9533126
	9640667
	9564941
	9497159

* What percentage of your annual operating budget is derived from:
Enter numbers only, percentages must sum up to 100%

Taxes?	99 %
Grants?	1 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	0 %
Other?	0 %

If you entered a value into Other field (other than 0), please explain

* How many vehicles does your organization have in each of the types or classes of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. (Enter numbers only and enter 0 if you do not have any of the vehicles below.)

Type or Class of Vehicle	Total Number	Total Number of Riding Positions
Engines (or Pumpers): (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Type I engine, Type II engine	11	53
Tankers: (pumping capacity of less than 750 gpm and water capacity of 1,000 gallons or more): Tanker, Tender, Foam Tanker/Tender (greater than 1,250 gallon tank capacity)	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)	2	10
Brush/Quick attack : (pumping capacity of less than 750 gpm and water capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Wildland/Urban Interface Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	1	4
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	2	6
Other: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support	3	7

61

(Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle.

62

Department Call Volume

* How many responses per year by category?

Do not include responses/calls where your department was dispatched to provide mutual/automatic aid. (Enter whole numbers only; if you have no calls for any of the categories, enter 0.)	2009	2008	2007
Structural Fires	63	74	77
Vehicle Fires	53	42	56
Vegetation Fires	46	41	69
EMS	10491	8850	8851
Rescue	811	93	82
Hazardous Condition/Materials Calls	213	184	203
Service Calls	950	911	958
Good Intent Calls	976	904	806
False Alarms	813	873	723
Other Calls and Incidents	1437	1825	598

* In an average year, how many times does your organization receive mutual/automatic aid? 2

* In an average year, how many times does your organization provide mutual/automatic aid? (Do not include first-due responses claimed above.) 14

Request Details

The activity for your organization is listed in the table below.

Activity	Number of Entries
<u>Hiring or Rehiring Firefighters</u>	3

Hiring or Rehiring Firefighters

* 1. Grants awarded under the hiring activity require the grantees to maintain their staffing and incur no lay-offs during the two-year period of performance. In addition, grants awarded to hire new firefighters also require the grantees to commit to retaining the SAFER-funded firefighters for one full year after the end of the period of performance. Yes
 Have you, as the applicant, discussed this application and its long-term obligations with your governing body and is your governing body willing to accept this long term commitment?

* 2. If awarded a hiring grant, will the newly added firefighters be trained to at least Firefighter I or equivalent within 12 months of employment? Yes

* 3. If awarded a hiring grant, will the newly added firefighters be trained to at least Firefighter II or equivalent within 24 months of employment? Yes

* 4. If awarded a hiring grant, will the newly added firefighters be trained within 24 months of employment to at least the minimum level of EMS certification as established by the local fire department? Yes

* 5. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements						
Check One	NFPA Standard (see the Program Guidance for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
X	1710	Career	With Aerial	15	8 min	90%
	1710	Career	Without Aerial	14	8 min	90%
	1720 – Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%
	1720 – Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
	1720 – Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
	1720 – Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 6a. In your best estimate, with your current staffing levels, how often did your organization meet the assembly requirements detailed in the table above for structure fires claimed in this application? Often (61 to 80%) [Help](#)

* 6b. With the additional or restored staffing requested in this application, what percentage of time do you anticipate that your organization will meet the NFPA requirements detailed in the table above? Often (61 to 80%) [Help](#)

* 7a. Given your current staffing levels and the number of structure fires indicated in the "Call Volume" box of your application, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5) 4

* 7b. With the additional or restored staffing requested in this application and given the number of structure fires indicated in the "Call Volume" box of your application, what would be the average actual 4

staffing level on your first arriving engine company or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5)

* 8. Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis? **Yes**

If Yes, describe how the analysis was conducted.

Risk analysis was based on information provided by ISO which indicated we needed 3 more companies in 2001. It has also been based on analyzing response times for the last 18 months and modeling response through GIS to show the improvement.

* 9. If awarded a grant for hiring additional firefighters, will you provide them with an entry-level physical in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments, 2003 Edition, Chapter 6?

Yes, NFPA 1582 compliant

* 10a. Do you assure that your organization will, to the extent practicable, seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within your department?

Yes

* 10b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, you will seek, recruit, and hire minorities and women.

use HR policies #

If additional space is needed for your response, please include it in the Narrative section of your application.

* 11a. Does your organization currently have a policy ensuring that firefighters in positions filled under the SAFER grants are not discriminated against for, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours.

Yes

* 11b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, this requirement will be met. If additional space is needed for your response, please include it in the Narrative section of your application.

The City of Las Cruces does not prohibit or discourage members of the LCFD from volunteer service with other area fire departments.

Budget Item

* What is the type of position being filled with this Hiring activity line item?

Note: Only one type of position can be requested per line item. If you are seeking funding for more than one type of position or vacancy, you MUST enter each one separately by clicking on the "Add New Line Item" link.

Hiring **new** firefighters to enhance compliance with the applicable sections of NFPA 1710/1720 as described in the program guidance.

* How many full-time firefighter positions, including job-shares, are you requesting? **3**

If you are requesting assistance to fund a position that would be "shared" by more than one individual, i.e., for job-share, please indicate how many individuals would fill that position and provide an explanation as to why the position is shared. **N/A**

* What is the anticipated annual starting salary for firefighters in your department? **\$ 36027**

65

* What is the anticipated average fringe-benefit rate for firefighters in your department (as calculated as a percentage of the annual salary)? 65%

* If awarded, what is your estimate of the average annual increase in salary for these firefighting positions as a result of step increases, cost-of-living adjustments, incentive pay, promotional pay, etc.? Show this figure as a percentage of the annual salary. 1.67%

Budget Item

* What is the type of position being filled with this Hiring activity line item?

Note: Only one type of position can be requested per line item. If you are seeking funding for more than one type of position or vacancy, you MUST enter each one separately by clicking on the "Add New Line Item" link.

Hiring new firefighters to enhance compliance with the applicable sections of NFPA 1710/1720 as described in the program guidance.

* How many full-time firefighter positions, including job-shares, are you requesting? 3

If you are requesting assistance to fund a position that would be "shared" by more than one individual, i.e., for job-share, please indicate how many individuals would fill that position and provide an explanation as to why the position is shared.

* What is the anticipated annual starting salary for firefighters in your department? \$ 44922

* What is the anticipated average fringe-benefit rate for firefighters in your department (as calculated as a percentage of the annual salary)? 60%

* If awarded, what is your estimate of the average annual increase in salary for these firefighting positions as a result of step increases, cost-of-living adjustments, incentive pay, promotional pay, etc.? Show this figure as a percentage of the annual salary. 1.67%

Error

The function you requested did not complete - the server could not process your request. Please try again. If you still receive an error, please report this to the Help Desk.

FEMA Help Desk: 1-866-274-0960

Please use the following error message when contacting the Help Desk.

```
java.util.NoSuchElementException at java.util.AbstractList$Itr.next(AbstractList.java:427) at
_firegrant_jsp_safer2010_application_requestdetails_print_budget_item_hiring_details_jspService
(_print_budget_item_hiring_details.java:84) at com.orionserver.http.OrionHttpJspPage.service
(OrionHttpJspPage.java:59) at oracle.jsp.runtimev2.JspPageTable.service(JspPageTable.java:462) at
oracle.jsp.runtimev2.JspServlet.internalService(JspServlet.java:594) at
oracle.jsp.runtimev2.JspServlet.service(JspServlet.java:518) at javax.servlet.http.HttpServlet.service
(HttpServlet.java:856) at com.evermind.server.http.ServletRequestDispatcher.invoke
(ServletRequestDispatcher.java:713) at
com.evermind.server.http.ServletRequestDispatcher.unprivileged_include
(ServletRequestDispatcher.java:160) at com.evermind.server.http.ServletRequestDispatcher.access$000
```

(ServletRequestDispatcher.java:51) at com.evermind.server.http.ServletRequestDispatcher\$1.oc4jRun
(ServletRequestDispatcher.java:97) at oracle.oc4j.security.OC4JSecurity.doPrivileged
(OC4JSecurity.java:283) at com.evermind.server.http.ServletRequestDispatcher.include
(ServletRequestDispatcher.java:102) at com.evermind.server.http.EvermindPageContext.include
(EvermindPageContext.java:453) at
_firegrant._jsp_safer2010_application_requestdetails_print_request_details_jspService
(_print_request_details.java:161) at com.orionserver.http.OrionHttpJspPage.service
(OrionHttpJspPage.java:59) at oracle.jsp.runtimev2.JspPageTable.service(JspPageTable.java:462) at
oracle.jsp.runtimev2.JspServlet.internalService(JspServlet.java:594) at
oracle.jsp.runtimev2.JspServlet.service(JspServlet.java:518) at javax.servlet.http.HttpServlet.service
(HttpServlet.java:856) at com.evermind.server.http.ServletRequestDispatcher.invoke
(ServletRequestDispatcher.java:713) at
com.evermind.server.http.ServletRequestDispatcher.unprivileged_include
(ServletRequestDispatcher.java:160) at com.evermind.server.http.ServletRequestDispatcher.access\$000
(ServletRequestDispatcher.java:51) at com.evermind.server.http.ServletRequestDispatcher\$1.oc4jRun
(ServletRequestDispatcher.java:97) at oracle.oc4j.security.OC4JSecurity.doPrivileged
(OC4JSecurity.java:283) at com.evermind.server.http.ServletRequestDispatcher.include
(ServletRequestDispatcher.java:102) at com.evermind.server.http.EvermindPageContext.include
(EvermindPageContext.java:453) at _firegrant._jsp_safer2010_application_print_app_jspService
(_print_app.java:150) at com.orionserver.http.OrionHttpJspPage.service(OrionHttpJspPage.java:59) at
oracle.jsp.runtimev2.JspPageTable.service(JspPageTable.java:462) at
oracle.jsp.runtimev2.JspServlet.internalService(JspServlet.java:594) at
oracle.jsp.runtimev2.JspServlet.service(JspServlet.java:518) at javax.servlet.http.HttpServlet.service
(HttpServlet.java:856) at com.evermind.server.http.ServletRequestDispatcher.invoke
(ServletRequestDispatcher.java:713) at
com.evermind.server.http.ServletRequestDispatcher.forwardInternal(ServletRequestDispatcher.java:370) at
com.evermind.server.http.HttpRequestHandler.doProcessRequest(HttpRequestHandler.java:871) at
com.evermind.server.http.HttpRequestHandler.processRequest(HttpRequestHandler.java:453) at
com.evermind.server.http.AJPRequestHandler.run(AJPRequestHandler.java:302) at
com.evermind.server.http.AJPRequestHandler.run(AJPRequestHandler.java:190) at
oracle.oc4j.network.ServerSocketReadHandler\$SafeRunnable.run(ServerSocketReadHandler.java:260) at
oracle.oc4j.network.ServerSocketAcceptHandler.procClientSocket(ServerSocketAcceptHandler.java:239)
at oracle.oc4j.network.ServerSocketAcceptHandler.access\$700(ServerSocketAcceptHandler.java:34) at
oracle.oc4j.network.ServerSocketAcceptHandler\$AcceptHandlerHorse.run
(ServerSocketAcceptHandler.java:880) at
com.evermind.util.ReleasableResourcePooledExecutor\$MyWorker.run
(ReleasableResourcePooledExecutor.java:303) at java.lang.Thread.run(Thread.java:595)

[Go Back](#)

Budget

Hiring or Rehiring of Firefighters:

There is a two-year period of performance for grants awarded under both the hiring of new firefighters and the rehiring of laid-off firefighters activities. There is an additional requirement for grantees awarded under the hiring of new firefighters activity that they commit to retaining the SAFER-funded firefighters for one full year after the end of the period of performance with 100 percent local funding. For this program year, there is no prescribed cost share, and per-position salary limits have been eliminated. Grantees are free to draw any amount of Federal funds to cover actual salary and benefit costs (less ineligible overtime) – up to their budgeted and awarded funding limit – as long as there is Federal funding available. Should the actual salary and benefits costs requested for reimbursement exceed awarded Federal funds, the grantee would be obligated to pay 100 percent of those costs.

Regardless of the actual costs incurred, the annual costs will be limited to the actual costs or the budgeted amount, whichever is less.

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Total
<u>Personnel</u>	398,502	405,157	803,659
<u>Benefits</u>	239,836	243,841	483,677
Total:	638,338	648,998	1,287,336
Total Federal Share	638,338	648,998	1,287,336

Narrative Statement for Hiring or Rehiring of FireFighters

In addition to the elements described below, the Narrative Statement (project description) should clearly explain how all budgeted funds are to be used. Because the application will time out after a period of inactivity, it is recommended that applicants type their narrative offline using any word processing software. Once the narrative is complete, copy-and-paste it from the word processing document into the Narrative Statement block in the application. Also, as space for the narrative is limited to six pages, you are cautioned to confirm that the full content of your narrative has been copied into the application. After saving the copied narrative, exit the narrative section of the application, then reopen it and scroll to the bottom to ensure all text is present. If the narrative has been truncated, you will need to reduce the length of your narrative until it fits in the allotted space.

The Narrative Statement (project description) for the Hiring or Rehiring Firefighters Activity must include the following:

- A statement that describes what the applicant needs the grant funds for, i.e., how the newly hired or rehired firefighters will be used within the department and a description of the specific benefit these firefighters will provide for the fire department and community. Your description should include whether you are seeking to comply with the applicable sections of NFPA 1710 (Section 5.2.4.2) or 1720 (Section 4.3) as identified in the current SAFER Program Guidance. Volunteer and mostly-volunteer combination departments should also discuss any additional roles the SAFER-funded firefighters will be expected to perform, such as chief officer, training officer, fire marshal, fire inspector, health/safety officer, or fire prevention/public education officer.
- A statement regarding the impact of current staffing levels and proposed staffing levels on the department's daily operations. This statement should explain how the community and current firefighters are at risk without the needed firefighters, and to what extent that risk will be reduced if the applicant is awarded.
- An explanation of the applicant's financial need and their inability to address the need without Federal financial assistance.
- If you were unable to fully address this information in question 10b of the Request Information section of your application, please complete your response regarding how the applicant will ensure, to the extent possible, that they will seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within their department. **This should include an explanation of the efforts your organization has instituted and how successful those efforts have been.**
- If you were unable to fully address this information in question 11b of the Request Information section of your application, please complete your response regarding how the applicant plans to meet the requirement to ensure that firefighters in positions filled under the SAFER grants are not discriminated against for, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours.

Note: Fields marked with an * are required.

Project Description

* Please enter your narrative statement using no more than six single-spaced pages in the space provided..

**STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE
(SAFER) GRANT PROGRAM**

INTRODUCTION:

The City of Las Cruces Fire Department (LCFD) seeks funding in the amount of \$1,287,334 from the SAFER grant program to support nine full-time firefighter positions for presently unstaffed Station 7, located at the Las Cruces International Airport (LCIA).

THE CITY OF LAS CRUCES AND THE LCFD:

Las Cruces is New Mexico's second largest city, with a population of 92,235, located in the Southwest region of the state and 50 miles from the U.S. - Mexico border. The LCFD is an all-paid career department that operates seven fire stations, six of which are fully staffed. Services include fire prevention and suppression, emergency medical services, technical rescue services, hazardous materials response, aircraft rescue and firefighting.

As of July 2010 there were 112 uniformed personnel (eleven vacancies) and four civilian support staff.

STATEMENT OF NEED:

Project need - Station 7 was built in 2002 and recognized by the State Fire Marshal's Office as an unstaffed station, as their office does not provide funding for staffing. Station 7 has remained unstaffed that way despite ongoing efforts by LCFD to obtain funding for this staffing.

The Las Cruces areas served by the six existing staffed fire stations have earned a Class 4 Insurance Services Office, Inc. (ISO) fire protection classification; however, the far west side of the city, which Station 7 would serve, currently has an ISO classification of 9. A review of emergency responses for the service area for Station 7 over the last 1½ years reveals that not one of those responses met the goals outlined in NFPA 1710 for response times. In fact, response times in the primary response area for Station 7 currently range from 12-15 minutes for the first-due engine company. If the first-due engine is on another call, however, the next due engine responds from two miles farther away, adding a minimum of two to three more critical minutes to response times for the first-due company, which then leaves large areas of the City with limited fire and EMS coverage. Presently, if staffing the engine at the airport is required for incoming flights, special events, or other activities, firefighters must be deployed from other stations or on overtime status to ensure adequate coverage for the City. If there is an airport emergency requiring the use of the crash truck, the procedure is that the first-due engine goes to the scene, while the second engine stops to staff the crash truck, further impacting response times to the incident.

Additionally, the Station 7 service area, the West Mesa Industrial Park, LCIA and an approximate 10 mile stretch of Interstate 10, require EMS response to vehicle, aircraft and industrial accidents. The current extended response time for Station 7, coupled with the LCFD's need to stretch existing limited resources to meet the public's needs, clearly poses increased risk to both the public and to our firefighters. These extended response times to emergency incidents create a significantly increased risk to sick or injured persons. These delays also create increased fire growth, further decreasing survivability for fire victims. In addition, decreased structural integrity, increased smoke production and potential for flashover, all of which threaten safety of firefighters.

An example of this occurred approximately three years ago when a worker was caught in a large metal press at one of the facilities in the Industrial Park and the response time for the first-due company was over 14 minutes. This delay at best creates a near impossibility of salvaging the victim's arm, and at worst creates a life-threatening situation.

In addition, insufficient staff to cover the seven districts results in fatigue for firefighters working multiple overtime shifts who arrive at more advanced fires due to increased response times.

Financial Need – The recent years' economic downturn has seriously impacted Las Cruces. The City's financial condition has worsened while the population has continued to increase.

As a consequence of this downturn, last fiscal year, the City mandated deep budget cuts for all departments, which impacted the LCFD budget with a reduction of \$509,000. (City departments were required to hold 6% of their budgets - excluding grant funds - and return that amount at the end of the fiscal year. Budget figures in the online application therefore do not reflect actual amounts available to the department). In order to meet these required budget cuts drastic measures have been taken, including:

- 1) Shifting funding from the state Fire and EMS Funds just to cover essential services and equipment. The state Fire Fund is an annual allocation each department receives based on the number of stations and the department's ISO classifications. State EMS response and recognized level of services (i.e. Basic Life Support, Advanced Life Support). Many items were simply eliminated from the budget completely. This funding would normally be used to replace operational and safety equipment, which now must be delayed or cancelled entirely.
- 2) Not fill the department's 12 vacancies for the past 18 months; and
- 3) 100% of training and travel funding from the City's General Fund were removed from availability.
- 4) The budget for the Fire Academy was cut by 63%.

PROJECT DESCRIPTION AND BENEFITS

The Las Cruces Fire Department seeks funding through this proposal for staffing of nine firefighters at the (currently unstaffed) District 7 station, located at the LCIA and near the West Mesa area of the city. Additionally, the City of Las Cruces will partner in this effort by providing a fourth position per shift which will be reassigned from existing staffing. The staffing of 4 personnel per shift allows these crews to meet OSHA mandated 2-in/2-out criteria (29 CFR 1910) as well as the requirements of the first-due company under NFPA 1710. Addition of these positions will provide a number of critical benefits to the community.

The West Mesa area of Las Cruces is the site of the Las Cruces International Airport (LCIA) a thriving general aviation airport located right off Interstate 10, which is heavily traveled with passenger and commercial vehicle traffic, and about 8 miles from downtown Las Cruces.

Reduce fire and EMS response times:

Based on the City's GIS Department response model, which takes into account apparatus speed, one-way traffic, and delays for intersection, a fully staffed Station 7 first-due would have response within an average of 4 minutes 100% of

the time to all calls in this district within the last 1½ years. The model shows response times reduced from 12-15 minutes to 3-5 minutes, which at its best is a 75% reduction in response time!

Protection of Las Cruces critical infrastructure:

The reduced response times will provide the essential protection needed for critical infrastructure, including the LCIA, industrial facilities at the City of Las Cruces West Mesa Industrial Park, public water systems (the City's West Mesa Well Field is in that district), the National Guard Armory, Interstate 10, and rail and highway bridges over (major waterways) that, if destroyed, would cause significant economic impact to the entire region.

In addition, the LCIA is the site for Department of Defense yearly military training operations - Navy Training Wing 4 out of Corpus Christi, TX. This Fiscal Year alone the LCFD will be providing emergency response coverage for the training exercises from September to November of 2010, supported by the DOD by reimbursement of overtime costs, and are currently planning for coverage from January to March of 2011.

Having an additional station allows the department to rely less on mutual aid by having sufficient local firefighters with which to respond, not waiting for other regional departments to fill assignments. Last year, the surrounding volunteer departments aided the LCFD approximately 12 to 15 times. This occurred when multiple, large and/or complex incidents occurred and our resources were no longer available. Additionally, LCFD provided mutual aid to those departments approximately 8 to 12 times in that same time period.

The fully staffed fire station will provide the surrounding mutual aid area greater likelihood of quick response to fire and EMS related incidents. Having full time firefighters at the Airport/West Mesa will improve the capability of the airport and meet increasing requests for additional air operations support. Response times will meet national standards, and with that, ISO classifications will be lowered, making the area more attractive to commercial interests and reducing fire protection property insurance rates for those served by Station 7's area.

Note: the online application shows no change in actual staffing level on first arriving engine company after receipt of SAFER funding. Because this seeks to staff an unmanned station, the personnel of the presently unmanned engine will increase from zero to four.

BUDGET

The LCFD is requesting funding for 9 positions to staff Station 7; three hires for each position shown below:

Rank-Tenure Base Salary Benefits Benefits Percent

FF EMT-I Step I	36,027	23,418	65%*
Dr/Op EMT-I Step I	44,922	26,953	60%*
Lt. EMT-I Step II	51,885	29,574	57%*

Total 132,834 79,945 = 212,779

*The benefit rates are based union negotiated contract rate of 35.98% of salary for Part I Benefits, which include PERA retirement benefits, Social Security FICA, Social Security Medicare, Worker's Comp and a Retiree Health Fee. Added to the 35.98% is the Part II fixed-rate benefits fee of \$10,993 and the total dollar amount is represented by the percentage of salary shown above.

3 hires per position 212,779 x 3 = \$638,337
first year salaries/benefits

Salary increase of 1.67%
652,515 x 1.0167 = \$648,997
Second year salaries/benefits

TOTAL GRANT REQUEST \$1,287,334

Benefits include health, life, dental, disability, state-mandated employer pension contributions, worker's comp, retiree health, as well as Social Security FICA and Medicare.

CONCLUSION

Without SAFER grant funding, it will not be feasible for the City to fund this project for this fiscal year and, based on revenue projections, not for the immediate future. Without staffing for this station, response times for service to the Airport/West Mesa Industrial Park/Interstate 10 will not improve or meet the national standards set forth in NFPA 1710 and OSHA regulation 29 CFR 1910.

* Please describe any grants that your department has received from DHS including the AFG. For example: 2002 AFG Fire Engine, 2003 UASI Equipment... (Enter "N/A" if Not Applicable).

2009 AFG grant for Defibrillators
2007 AFG grant for Generators
2005 FP&S youth Firestarter Prevention Program
2004 AFG Fitness Program
2003 AFG Risk Watch

Assurances and Certifications

Form 20-16A

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which

limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for Federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Signed by **Auguie Henry III** on 09/13/2010

Form 20-16C**You must read and sign these assurances.****Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.****Note:** Fields marked with an * are required.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
201 E. Picacho Rd.	Las Cruces	New Mexico	88001 -3456	

If your place of performance is different from the physical address provided by you in the Applicant Information, press **Add Place of Performance** button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Auguie Henry III** on 09/13/2010

FEMA Standard Form LLL

Complete only if applying for a grant for more than \$100,000 and have lobbying activities using Non-Federal funds.

If this lobbying form is not applicable, check "This form is not Applicable." and include this page with your application submission

This form is not applicable

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM

INTRODUCTION:

The City of Las Cruces Fire Department (LCFD) seeks funding in the amount of \$1,287,334 from the SAFER grant program to support nine full-time firefighter positions for presently unstaffed Station 7, located at the Las Cruces International Airport (LCIA).

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Project need - Station 7 was built in 2002 and recognized by the State Fire Marshal's Office as an unstaffed station, as their office does not provide funding for staffing. Station 7 has remained unstaffed that way despite ongoing efforts by LCFD to obtain funding for this staffing.

The Las Cruces areas served by the six existing staffed fire stations have earned a Class 4 Insurance Services Office, Inc. (ISO) fire protection classification; however, the far west side of the city, which Station 7 would serve, currently has an ISO classification of 9. A review of emergency responses for the service area for Station 7 over the last 1½ years reveals that not one of those responses met the goals outlined in NFPA 1710 for response times. In fact, response times in the primary response area for Station 7 currently range from 12-15 minutes for the first-due engine company. If the first-due engine is on another call, however, the next due engine responds from two miles farther away, adding a minimum of two to three more critical minutes to response times for the first-due company, which then leaves large areas of the City with limited fire and EMS coverage. Presently, if staffing the engine at the airport is required for incoming flights, special events, or other activities, firefighters must be deployed from other stations or on overtime status to ensure adequate coverage for the City. If there is an airport emergency requiring the use of the crash truck, the procedure is that

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Additionally, the Station 7 service area, the West Mesa Industrial Park, LCIA and an approximate 10 mile stretch of Interstate 10, require EMS response to vehicle, aircraft and industrial accidents. The current extended response time for Station 7, coupled with the LCFD's need to stretch existing limited resources to meet the public's needs, clearly poses increased risk to both the public and to our firefighters. These extended response times to emergency incidents create a significantly increased risk to sick or injured persons. These delays also create increased fire growth, further decreasing survivability for fire victims. In addition, decreased structural integrity, increased smoke production and potential for flashover, all of which threaten safety of firefighters.

An example of this occurred approximately three years ago when a worker was caught in a large metal press at one of the facilities in the Industrial Park and the response time for the first-due company was over 14 minutes. This delay at best creates a near impossibility of salvaging the victim's arm, and at worst creates a life-threatening situation.

In addition, insufficient staff to cover the seven districts results in fatigue for firefighters working multiple overtime shifts who arrive at more advanced fires due to increased response times.

Financial Need – The recent years' economic downturn has seriously impacted Las Cruces. The City's financial condition has worsened while the population has continued to increase.

As a consequence of this downturn, last fiscal year, the City mandated deep budget cuts for all departments, which impacted the LCFD budget with a reduction of \$509,000. (City departments were required to hold 6% of their budgets - excluding grant funds - and return that amount at the end of the fiscal year. Budget figures in the online application therefore do not reflect actual amounts available to the department). In order to meet these required budget cuts drastic measures have been taken, including:

- 1) Shifting funding from the state Fire and EMS Funds just to cover essential services and equipment. The state Fire Fund is an annual allocation each department receives based on the number of stations and the department's ISO classifications. State EMS response and recognized level of services (i.e. Basic Life Support, Advanced Life Support). Many items were simply eliminated from the budget completely. This funding would normally be used to replace operational and safety equipment, which now must be delayed or cancelled entirely.

- 2) Not fill the department's 12 vacancies for the past 18 months; and
- 3) 100% of training and travel funding from the City's General Fund were removed from availability.
- 4) The budget for the Fire Academy was cut by 63%.

PROJECT DESCRIPTION AND BENEFITS

The Las Cruces Fire Department seeks funding through this proposal for staffing of nine firefighters at the (currently unstaffed) District 7 station, located at the LCIA and near the West Mesa area of the city. Additionally, the City of Las Cruces will partner in this effort by providing a fourth position per shift which will be reassigned from existing staffing. The staffing of 4 personnel per shift allows these crews to meet OSHA mandated 2-in/2-out criteria (29 CFR 1910) as well as the requirements of the first-due company under NFPA 1710. Addition of these positions will provide a number of critical benefits to the community.

The West Mesa area of Las Cruces is the site of the Las Cruces International Airport (LCIA) a thriving general aviation airport located right off Interstate 10, which is heavily traveled with passenger and commercial vehicle traffic, and about 8 miles from downtown Las Cruces.

Reduce fire and EMS response times:

Based on the City's GIS Department response model, which takes into account apparatus speed, one-way traffic, and delays for intersection, a fully staffed Station 7 first-due would have response within an average of 4 minutes 100% of the time to all calls in this district within the last 1½ years. The model shows response times reduced from 12-15 minutes to 3-5 minutes, which at its best is a 75% reduction in response time!

Protection of Las Cruces critical infrastructure:

The reduced response times will provide the essential protection needed for critical infrastructure, including the LCIA, industrial facilities at the City of Las Cruces West Mesa Industrial Park, public water systems (the City's West Mesa Well Field is in that district), the National Guard Armory, Interstate 10, and rail and highway bridges over (major waterways) that, if destroyed, would cause significant economic impact to the entire region.

In addition, the LCIA is the site for Department of Defense yearly military training operations - Navy Training Wing 4 out of Corpus Christi, TX. This Fiscal Year alone the LCFD will be providing emergency response coverage for the training exercises from September to November of 2010, supported by the DOD by

reimbursement of overtime costs, and are currently planning for coverage from January to March of 2011.

Having an additional station allows the department to rely less on mutual aid by having sufficient local firefighters with which to respond, not waiting for other regional departments to fill assignments. Last year, the surrounding volunteer departments aided the LCFD approximately 12 to 15 times. This occurred when multiple, large and/or complex incidents occurred and our resources were no longer available. Additionally, LCFD provided mutual aid to those departments approximately 8 to 12 times in that same time period.

The fully staffed fire station will provide the surrounding mutual aid area greater likelihood of quick response to fire and EMS related incidents. Having full time firefighters at the Airport/West Mesa will improve the capability of the airport and meet increasing requests for additional air operations support. Response times will meet national standards, and with that, ISO classifications will be lowered, making the area more attractive to commercial interests and reducing fire protection property insurance rates for those served by Station 7's area.

Note: the online application shows no change in actual staffing level on first arriving engine company after receipt of SAFER funding. Because this seeks to staff an unmanned station, the personnel of the presently unmanned engine will increase from zero to four.

BUDGET

The LCFD is requesting funding for 9 positions to staff Station 7; three hires for each position shown below:

Rank-Tenure	Base Salary	Benefits	Benefits Percent
FF EMT-I Step I	36,027	23,418	65%*
Dr/Op EMT-I Step I	44,922	26,953	60%*
Lt. EMT-I Step II	51,885	29,574	57%*
Total	132,834	79,945 =	212,779

*The benefit rates are based union negotiated contract rate of 35.98% of salary for Part I Benefits, which include PERA retirement benefits, Social Security FICA, Social Security Medicare, Worker's Comp and a Retiree Health Fee. Added to the 35.98% is the Part II fixed-rate benefits fee of \$10,993 and the total dollar amount is represented by the percentage of salary shown above.

3 hires per position 212,779 x 3 = first year salaries/benefits	\$638,337
Salary increase of 1.67% 652,515 x 1.0167 = Second year salaries/benefits	\$648,997
<u>TOTAL GRANT REQUEST</u>	<u>\$1,287,334</u>

Benefits include health, life, dental, disability, state-mandated employer pension contributions, worker's comp, retiree health, as well as Social Security FICA and Medicare.

CONCLUSION

Without SAFER grant funding, it will not be feasible for the City to fund this project for this fiscal year and, based on revenue projections, not for the immediate future. Without staffing for this station, response times for service to the Airport/West Mesa Industrial Park/Interstate 10 will not improve or meet the national standards set forth in NFPA 1710 and OSHA regulation 29 CFR 1910.