



545
City of Las Cruces[®]
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Council Action and Executive Summary

Item # 20 Ordinance/Resolution# 11-060 Council District: N/A

For Meeting of September 7, 2010
 (Adoption Date)

TITLE: A RESOLUTION APPROVING A BUDGET ADJUSTMENT TO THE ADOPTED FY2011 CITY BUDGET FOR VARIOUS FUNDS RELATED TO U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PROGRAMS, TO CORRECT INITIAL GRANT AMOUNTS AT THE BEGINNING OF FY2011. THE BUDGET ADJUSTMENTS APPLY TO BOTH THE COMMUNITY DEVELOPMENT FUND (FUND 2000) AND THE HUD SPECIAL PROJECTS FUND (FUND 2010).

PURPOSE(S) OF ACTION: Approve a budget adjustment to the City's FY2011 budget for both Fund 2000 (Community Development) and Fund 2010 (HUD Special Projects).

Drafter and Staff Contact: David Dollahon <i>[Signature]</i>		Department: Community Development		Phone: 528-3060	
Department	Signature	Phone	Department	Signature	Phone
Department Director	<i>[Signature]</i>	528-3066	Budget	<i>[Signature]</i>	541-2107
			Assistant City Manager	<i>[Signature]</i>	541-2271
Legal	<i>[Signature]</i>	541-2128	City Manager	<i>[Signature]</i>	541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The City of Las Cruces has been the recipient of numerous grants from the U.S. Department of Housing and Urban Development; namely the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Shelter Plus Care (S+C) Grant for rental assistance for disabled homeless persons, all part of the Community Development Department program activities. When the City Council adopted the FY 2010/11 Budget, City staff had anticipated that certain portions of some of the various grants would be spent, while others were anticipated to have large available balances at the end of FY 2009/10 on June 30, 2010.

Community Development Staff, in coordination with the Office of Management and Budget, have developed a Budget Adjustment to reflect preliminary beginning balances for all HUD Grant funded programs, based on a review of the prior fiscal year's end-of-year expenses. This Resolution is necessary in order to ensure that HUD's accounting of the City's revenues and expenditures for each of the grants is properly reflected in the City's Budget.

SUPPORT INFORMATION:

1. Resolution.
2. Exhibit "A" – Budget Adjustment for both Fund 2000 and Fund 2010

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
<input type="checkbox"/>		Proposed funding is from fund balance in the _____ Fund.	
Does this action create any revenue?	Yes	<input type="checkbox"/>	Funds will be deposited into this fund: _____
	No	<input checked="" type="checkbox"/>	There is no new revenue generated by this action.

FUND SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Community Development (Fund 2000)	Varies	-\$462,410	\$3,678,857	\$3,216,447	To be used for previously planned & budgeted activities under the grant
HUD Special Projects (Fund 2010)	Varies	- \$1,094,018	\$3,240,593	\$2,146,575	To be used for previously planned & budgeted activities under the grant

OPTIONS / ALTERNATIVES:

- Vote "Yes"; this will approve the Budget Adjustment to the City's adopted FY2011 budget for both the Community Development (Fund 2000) and HUD Special Projects Funds (Fund 2010). This action is necessary in order to correct the beginning balances of each fund based on actual expenses at the end of FY2010.

2. Vote "No"; this will not approve the Budget Adjustment to the City's adopted FY2011 budget for both the Community Development (Fund 2000) and HUD Special Projects Funds (Fund 2010). This action will not correct the beginning balances of each fund based on actual expenses at the end of FY2010.
3. Vote to "Amend"; this would be based on council direction.
4. Vote to "Table"; this would not amend the budgets to the various funds and will require direction from the City Council.

REFERENCE INFORMATION

The resolution listed below is only for reference and are not included as attachments or exhibits.

1. None.

RESOLUTION NO. 11-060

A RESOLUTION APPROVING A BUDGET ADJUSTMENT TO THE ADOPTED FY2011 CITY BUDGET FOR VARIOUS FUNDS RELATED TO U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PROGRAMS, TO CORRECT INITIAL GRANT AMOUNTS AT THE BEGINNING OF FY2011. THE BUDGET ADJUSTMENTS APPLY TO BOTH THE COMMUNITY DEVELOPMENT FUND (FUND 2000) AND THE HUD SPECIAL PROJECTS FUND (FUND 2010).

The City Council is hereby informed that:

WHEREAS, the City of Las Cruces has been implementing various programs of the Community Development Block Grant, HOME Investment Partnerships, and Shelter Plus Care Grants from the U.S. Department of Housing and Urban Development since the City's designation of an Entitlement Community; and

WHEREAS, the City's adopted FY 2010/11 Budget needs to be amended to reflect the proper beginning balances for all the various grants, as it relates to these programs; and

WHEREAS, these adjustments are to reflect available balances and/or reductions at the end of FY 2009/10 for the CDBG and HOME Programs in Fund 2000, and other special grants (i.e. Shelter Plus Care, Neighborhood Stabilization Program, and Transitional Housing Grants) in Fund 2010 for the Community Development Department.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the City of Las Cruces adopted Budget for FY 2010/11 is hereby amended, as reflected in the Budget Adjustment shown in Exhibit "A," attached hereto and made part of this Resolution.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE and APPROVED this _____ day of _____, 2010.

(SEAL)

APPROVED:

Mayor

ATTEST:

City Clerk

Moved by: _____

Seconded by: _____

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Connor: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

APPROVED AS TO FORM:

City Attorney

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011**

FUND	DIVISION		FUND TYPE	
Community Development Fund 2000	Comm Dev		Special Revenue	
	FY 2009/10 Projected*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
RESOURCES				
Beginning Balance	\$ 42,372	27,701		27,701
REVENUES				
HR Non-Refunding Perf Bond 20180060-542301	\$ 10,000	10,000		10,000
CDBG Grant PY2010 20180320-551011	0	1,010,375		1,010,375
CDBG Grant PY2009 20180270-551011	268,533	741,902	(103,182)	638,720
CDBG Grant PY2008 20180230-551011	61,735	475,332	(186,287)	289,045
CDBG Grant PY2007 20180210-551011	129,575	1		1
CDBG Grant PY2006 20180050-551011	0	161,093	(5,000)	156,093
CDBG Grant PY2004 20180030-551011	0	10,185	(10,185)	0
HOME Grant PY2010 20180330-551013	0	537,892	5	537,897
HOME Grant PY2009 20180280-551013	228,938	308,954	(38,391)	270,563
HOME Grant PY2008 20180240-551013	390,575	112,353	(41,865)	70,488
HOME Grant PY2007 20180220-551013	399,680	107,261	(43,735)	63,526
HOME Grant PY2006 20180120-551013	6,101	63,509	(33,770)	29,739
Interest Revenue CDBG 20180060-570115	10,000	15,000		15,000
Interest Revenue HOME 20180060-570116	15,000	18,000		18,000
Interest Revenue Home Rental Proj 20180060-570121	9,000	9,000		9,000
CDBG Pgm Inc (Principal) 20180060-581010	90,000	85,000		85,000
HOME Pgm Inc (Principal) 20180060-581011	11,000	13,000		13,000
Other Revenue - CDBG 20180060-592110	0	0		0
Other Revenue - HOME 20180060-592111	0	0		0
Total Revenues	\$ 1,630,137	3,678,857	(462,410)	3,216,447
Total Resources	\$ 1,672,509	3,706,558	(462,410)	3,244,148
EXPENDITURES				
HR Bond 20184130-722190	\$ 0	10,000	0	10,000
2010/11 CDBG				
Administration 20184300-XXXXX-10110	\$ 0	222,075	0	222,075
Rehab Administration 20184300-XXXXX-10210	0	289,300	0	289,300
Property Acq. HFH 10 20184300-722190-10410	0	100,000	0	100,000
La Casa-Emer Shelter 20184300-722190-10305	0	39,898	0	39,898
MVCH-Homeless Oper 20184300-722190-10306	0	38,298	0	38,298
St. Lukes HMLS Oper 20184300-722190-10317	0	5,738	0	5,738
Jardin de los Ninos-on site Medical 722190-10307	0	20,698	0	20,698
MV Casa-Vol Coor 20184300-722190-10314	0	20,298	0	20,298
CAAS - Sr. Therapeutic Mis 20184300-722190-10315	0	10,298	0	10,298
CAASNM - Backpack 20184300-722190-10318	0	11,498	0	11,498
Tresco - Flex Prog 20184300-722190-10319	0	7,964	0	7,964
DA ACT4YTH - CH OBES 20184300-722190-10320	0	6,412	0	6,412
ABODE - HOPE HSG 1st 20184300-722190-10321	0	3,898	0	3,898
Property Acq. ABODE 20184300-722190-10405	0	84,000	0	84,000
Sr. Kitchen Prop 20184300-853100-10406	0	190,000	0	190,000
Sect 108 Loan Payment - MONAS 722190-10409	0	60,000	0	60,000

*Projected based on 8 months actual through February 28, 2010 and 4 months projected.

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011**

FUND	DIVISION		FUND TYPE	
Community Development Fund 2000	Comm Dev		Special Revenue	
	FY 2009/10 Projected*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
2009/10 CDBG				
Administration 20184240-722190-10109	\$ 45,149	173,251	(109,110)	64,141
Rehabilitation Administration 20184240-722195-10209	76,294	254,481	(93,933)	160,548
Public Services:				
La Casa-Laundry Fac Rehab 20184240-722190-10408	0	23,920		23,920
La Casa-Emer Shelter 20184240-722190-10305	36,068	0	0	0
MVCH-Homeless Oper 20184240-722190-10306	33,876	0	0	0
Jardin de los Ninos-on site Medical 722190-10307	13,876	0	0	0
Casa de Peregrinos-Food Bank 722190-10313	11,876	0	0	0
MV Court Appt Spec Advocates-Vol 722190-10314	20,276	0	0	0
Comm. Act. Agc - Sr. Theraputic Mis 722190-10315	10,276	0	0	0
Comm. Act. Agc - Teen Parent Prog 722190-10316	11,876	0	0	0
FYI - Emerg Shelter Oper 20184240-722190-10312	5,469	0	0	0
Community of Hope 20184240-852100-61411	0	0	100,000	100,000
Public Facilities/ADA/Public Improvements:				
Jefferson Road 20184240-722190-70M70	\$ 0	73,843	(139)	73,704
Jefferson Road 20184240-854121-70M70	103,497	216,407	0	216,407
2008/09 CDBG				
Administration 20184200-XXXXX-10108	\$ 45,534	0	0	0
Rehabilitation Administration 20184200-722195-10208	12,201	398,854	(180,287)	218,567
Public Services:				
CAA - IDA 20184200-13010	4,000	6,000	(6,000)	0
Public Facilities/ADA/Public Improvements:				
MV Comm of Hope - Trns Hsg 20184200-722190-10405	0	65,478	0	65,478
Jefferson Road 20184200-854121-70M70	0	5,000	0	5,000
2007/08 CDBG				
Home Rehabilitation 20184160-722195-10207	29,575	1	0	1
2007/08 CDBG Continued				
Public Facilities/ADA/Public Improvements:				
MVCommunity of Hope Ph I 20804080-852100-61411	100,000	0	0	0
2006/07 CDBG				
Public Facilities/ADA/Public Improvements:				
CLC Central Kitchen 20184110-722190-10406	0	161,093	(5,000)	156,093
2004/05 CDBG				
Public Facilities/ADA/Public Improvements:				
Branigan Library ADA Imp 20804020-854122-60Q03	\$ 0	0	0	0
Rdrnr Transit Shelters/Benches 20184030-730200-60401	0	10,185	(10,185)	0
Total CDBG	\$ 559,843	2,508,888	(304,654)	2,204,234

*Projected based on 8 months actual through February 28, 2010 and 4 months projected.

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011**

FUND	DIVISION		FUND TYPE	
Community Development Fund 2000	Comm Dev		Special Revenue	
	FY 2009/10 Projected*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
2010/11 HOME				
Administration 20184290-XXXXXXX-11110	\$ 0	53,500	5	53,505
HFH-CHDO SET ASD 10 20184290-722190-11209	0	28,900	0	28,900
TDS-CHDO SET ASD 10 20184290-722190-11210	0	28,900	0	28,900
CAA-CHDO SET ASD 10 20184290-722190-11211	0	28,900	0	28,900
HFH-CHDO OP 10 20184290-722190-11309	0	10,000	0	10,000
TDS-CHDO OP 10 20184290-722190-11310	0	10,000	0	10,000
CAA-CHDO OP 10 20184290-722190-11311	0	6,000	0	6,000
SF HSG - HFH 10 20184290-722190-11413	0	150,000	0	150,000
SF HSG - TDS 10 20184290-722190-11414	0	170,392	0	170,392
SF HSG - CAA 10 20184290-72190-11415	0	91,300	0	91,300
2009/10 HOME				
Administration 20184250-722190-11109	\$ 14,609	38,391	(38,391)	0
CHDO - Alta Tierra 20184250-722190-11208	85,934	0	0	0
Alta Tierra 20184250-722190-11410	164,066	0	0	0
TBRA 20184250-722190-11409	0	104,892	0	104,892
2009/10 HOME				
Habitat-CHDO 20184250-722190-11307	\$ 14,000	0	0	0
TDS - CHDO 20184250-722190-11308	10,000	0	0	0
Habitat-Property 20184250-722190-11411	0	65,369	0	65,369
Tierra del Sol 20184250-722190-11412	0	100,302	0	100,302
2008/09 HOME				
CHDO Set aside 2008- MV Habitat 11206	0	19,100	(6,076)	13,024
CHDO Set aside 2008- Tierra del Sol 11207	50,337	1,101	0	1,101
Property Acq - 2008- MV Habitat 11406	70,483	31,812	0	31,812
Property Acq - 2008- Tierra del Sol 11407	254,755	19,550	0	19,550
Property Acq - 2008- Tierra del Sol 11408	15,000	40,790	(35,789)	5,001
2007/08 HOME				
CHDO Set aside MV Habitat 20184170-722190-11205	4,359	85,388	(40,399)	44,989
FYI Transitional Housing 20184170-722190-11402	375,000	0	0	0
Tenant Based Rental Assist. 20184170-722190-11403	20,321	21,873	(21,873)	0
TBRA 20184170-722190-11409	0	0	18,537	18,537
2006/07 HOME				
Property Acquisition 20184120-722190-11401	6,101	63,509	(33,770)	29,739
Total HOME	\$ 1,084,965	1,169,969	(157,756)	1,012,213
Total Expenditures	\$ 1,644,808	3,678,857	(462,410)	3,216,447
OTHER FINANCING SOURCES (USES)				
Transfer to 3275 HUD Section 108 Loan		0		0
Total Other Financing Sources (Uses)	\$ 0	0	0	0
ENDING BALANCE	\$ 27,701	27,701	0	27,701

*Projected based on 8 months actual through February 28, 2010 and 4 months projected.

EXHIBIT "A" CONTINUED

CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011

FUND	DIVISION		FUND TYPE	
HUD Projects Fund 2010	Comm Dev		Special Revenue	
	FY 2009/10 Projected*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
RESOURCES				
Beginning Balance	\$ 327	327		327
REVENUES				
HUD Shelter Plus Care I Grant 12002	\$ 52,664	98,520		98,520
HUD EDI Grant	0	0		0
HUD Supportive Housing Program 12003	0	0		0
HUD BEDI Grant 20180180-552012-12008	0	1,000,000		1,000,000
Neighborhood Stabilization Program 12005	967,307	1,500,000	(1,061,948)	438,052
HUD Shelter Plus Care II Grant 12006	2,664	330,720	(17,044)	313,676
HUD Supportive Housing Program 12007	2,305	311,353	(15,026)	296,327
592001 Other Revenue	0	0		0
Total Revenues	\$ 1,024,940	3,240,593	(1,094,018)	2,146,575
Total Resources	\$ 1,025,267	3,240,920	(1,094,018)	2,146,902
EXPENDITURES				
Shelter Plus Care I 20184100				
S+C Community Housing Connection I 12002	\$ 52,664	98,520	0	98,520
Total Shelter Plus Care I 20184100	\$ 52,664	98,520	0	98,520
Brownfield Economic Development Initiative 20184310				
Museum of Nature & Science Exhibits 12008	\$ 0	1,000,000	0	1,000,000
Total BEDI	\$ 0	1,000,000	0	1,000,000
Neighborhood Stabilization Program 20184230				
HERA Stabilization program 12005	967,307	1,500,000	(1,061,948)	438,052
Total Neighborhood Stabilization Program	967,307	1,500,000	(1,061,948)	438,052
Shelter Plus Care II 20184100				
S+C Community Housing Connection II 12006	2,664	330,720	(17,044)	313,676
Total Shelter Plus Care II	2,664	330,720	(17,044)	313,676
Supportive Housing-Transitional Housing Program 20184150				
Transitional Housing Program 12007	\$ 2,305	311,353	(15,026)	296,327
Total Supportive Housing Program	\$ 2,305	311,353	(15,026)	296,327
Total Expenditures	\$ 1,024,940	3,240,593	(1,094,018)	2,146,575
ENDING BALANCE	\$ 327	327	0	327

*Projected based on 8 months actual through February 28, 2010 and 4 months projected.