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City of Las Cruces[®]
 PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 14 Ordinance/Resolution #10-11-320 Council District: _____

For Meeting of August 16, 2010

TITLE: A RESOLUTION TO AWARD A CONTRACT FOR THE PIGGYBACK PURCHASE OF TWO (2) 11-15 PASSENGER, GASOLINE, LOW-FLOOR, ARBOC SPIRIT MOBILITY PARATRANSIT MINI BUSES TO THE ARIZONA BUS SALES CORP/ NEW MEXICO BUS OF ALBUQUERQUE, NM FOR A TOTAL PURCHASE PRICE OF \$292,835.76 PLUS APPLICABLE TAXES AND LICENSE FEES.

PURPOSE(S) OF ACTION: The transit section seeks to purchase two (2) 11-15 passenger, gasoline, low-floor, Spirit Mobility paratransit mini buses. The bus is manufactured by ArboC and marketed by the Arizona Bus Sales Corp. / New Mexico Bus of Albuquerque, NM. This purchase would be a "piggyback" on a Bullhead City Arizona procurement contract. A "piggyback" reduces the cost of the product from what it would be if we bid it separately and it speeds up the overall process of procuring buses. This low-floor mini bus will be the City's first venture into procuring a low-floor vehicle capable of being used in both paratransit (Dial-A-Ride) and transit applications.

The contract has been reviewed by the City's Purchasing Section for compliance with Federal Transit Administration piggybacking requirements. Funding for this vehicle is already included in the fiscal year 2011 budget. This is a stimulus funded (ARRA) project that will be reimbursed 100% through a federal grant.

Drafter and Staff Contact: Michael J. Bartholomew		Department: Public Services / Transit		Phone: 541-2500	
Department	Signature	Phone	Department	Signature	Phone
Department Director		528-3477	Budget		541-2107
Other			Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

These buses will allow "low-floor" features for paratransit applications. The buses will also be able to operate on fixed route and will be available in the event that additional routes can be added.

The vehicle will cost a total of \$292,835.76 and is FOB for Las Cruces, NM. Existing federal grants will pay for 100% of the cost of this vehicle.

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" – Purchasing Manager’s Request to Contract.

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input checked="" type="checkbox"/>	See fund summary below
	No	<input type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
<input type="checkbox"/>		Proposed funding is from fund balance in the Fund.	
Does this action create any revenue? Expenses are reimbursed 100% by federal ARRA (stimulus) grants	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: 5922-59680080-551004-24310
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

FUND SUMMARY:

Fund Name(s)	Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Expenses – FTA Recovery Funds	<u>5922-59685020-851100-24310</u>	\$292,835.76	\$313,911.00	\$21,075.24	Will be applied to ARRA-funded grant projects

OPTIONS / ALTERNATIVES:

1. Vote “Yes”; this will approve the Resolution and award a contract for the piggyback purchase of two (2) 11-15 passenger, gasoline, low-floor spirit mobility paratransit mini buses which is manufactured by Arboc and marketed by the Arizona Bus Sales Corp. / New Mexico Bus of Albuquerque, NM for a total purchase price of \$292,835.76 plus applicable taxes and license fees. Purchase of these additional buses will also allow another route to be added when operational funding becomes available and, for the short term, improves the vehicle spare ratio.
2. Vote “No”; this will not approve the Resolution. This option would negatively impact the ability of transit operations to add more routes in a timely manner and keep the

paratransit fleet in a good state of repair. This would also eliminate the option of having low-floor vehicles available to Dial-a-Ride.

3. Vote to "Amend" and provide alternative direction to staff to pursue other options specified by Council.
4. Vote to "Table"; this could result in the City losing the opportunity to purchase on this piggyback.

REFERENCE INFORMATION

The resolution(s) and/or ordinance(s) listed below are only for reference and are not included as attachments or exhibits.

1) Resolution – 10-067 (August 17, 2009) City Council approval to accept transit stimulus funding under the American Recovery and Reinvestment Act (ARRA) of 2009.

RESOLUTION NO. 10-11-320

A RESOLUTION TO AWARD A CONTRACT FOR THE PIGGYBACK PURCHASE OF TWO (2) 11-15 PASSENGER, GASOLINE, LOW-FLOOR, ARBOC SPIRIT MOBILITY PARATRANSIT MINI BUSES TO THE ARIZONA BUS SALES CORP/ NEW MEXICO BUS OF ALBUQUERQUE FOR A TOTAL PURCHASE PRICE OF \$292,835.76 PLUS APPLICABLE TAXES AND LICENSE FEES.

The City Council is informed that:

WHEREAS, the City of Las Cruces transit section of the Public Services Division identified a piggyback purchase opportunity for two (2) 11-15 passenger, gasoline, low-floor, Arboc Spirit Mobility paratransit mini buses for the total amount of \$292,835.76 which is marketed by the Arizona Bus Sales Corp./ New Mexico Bus of Albuquerque, NM; and

WHEREAS, the piggyback is on a contract that Arizona Bus Sales Corp./ New Mexico Bus of Albuquerque, NM, has with the City of Bullhead City, AZ; and

WHEREAS, the use of piggybacks by smaller transit properties is common in the transit industry and serves to streamline the acquisition time of new buses; and

WHEREAS, these buses would be the City's first venture into purchasing a low-floor vehicle that could be used in both paratransit (Dial-A-Ride) and fixed route applications; and

WHEREAS, acquisition of these buses was approved in the City's fiscal year 2011 budget; and

WHEREAS, the Purchasing Section has reviewed this piggyback opportunity for compliance with Federal Transit Administration (FTA) procurement requirements; and

WHEREAS, federal stimulus (ARRA) funding will pay for 100% of the cost of these vehicles.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT, the Purchasing Manager is authorized to contract with Arizona Bus Sales Corp./ New Mexico Bus of Albuquerque, NM, as outlined in Exhibit "A", Purchasing Manager Request to Contract, (PMRC), attached hereto and made a part of the Resolution.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2010.

(SEAL)

APPROVED:

Mayor

ATTEST:

City Clerk

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Connor: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:



City Attorney

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CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: August 16, 2010

Resolution No.: 10-11-320

**Existing Contract Purchase For
Two (2) 11-15 Passenger, Paratransit Mini Buses**

The Las Cruces City Council is provided the following information concerning this request:

RFP/BID SOLICITATION INFORMATION:

- | | |
|--|--|
| 1. Existing Contract Issuer | The City of Bullhead City, AZ |
| 2. Contract Number: | RFP #09CS |
| 3. Contract Expiration Date: | May 4, 2014 |
| 4. Description: | Transit Low Floor Bus |
| 5. Using Department: | Public Service/Transit |
| 6. Current Award Recommendation To: | Arizona Bus Sales Corp./New Mexico Bus of
Albuquerque, NM |
| 7. Award Amount (not including tax and license): | \$292,835.76 |
| 8. Contract Duration: | One Time Purchase |
-

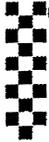
PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-316**.

	17/27/2010
Purchasing Manager	Date

CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION OR PURCHASE ORDER NUMBER:	10104068
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CITY OF BULLHEAD CITY, ARIZONA

2355 Trane Road
Bullhead City, AZ 86442

Phone: (928) 763-9400

FACSIMILE COVER SHEET

Date: May 13, 2009

TO: Arizona Bus Sales – Attn: Mike Shultz

Telephone: 602-437-2255

Fax: 602-437-2758

SENDER: Wayne C. Hertzog, Purchasing Agent

Department: Purchasing Office

Phone: (928) 763-0186

Fax: (928) 704-6060

Comments:

Attached is purchase order 29-2850 for 1 each 21 passenger low floor paratransit mini bus as specified in RFP 09CS-Transit Low Floor Bus – 002 approved by City Council in their May 5, 2009 council meeting.

Any questions can be directed to me at the above listed telephone number or e-mail @ whertzog@bullheadcity.com

Thank you
Wayne C. Hertzog

Number of Pages (including this cover page): 2

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