

City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 6 Ordinance/Resolution# 11-037 Council District:

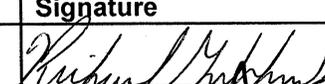
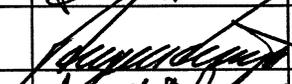
For Meeting of August 16, 2010

(Adoption Date)

TITLE:

A RESOLUTION AUTHORIZING THE LAS CRUCES POLICE DEPARTMENT (LCPD) TO APPLY FOR AND ACCEPT GRANT FUNDS UPON AWARD FROM THE NEW MEXICO DEPT. HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR EXPENSES RELATED TO THE AREA SIX COMMUNICATIONS EXERCISE, ESTIMATED AT \$529.83, RATIFY THE CITY MANAGER'S APPROVAL OF THE APPLICATION AND ADJUST THE FY 2011 BUDGET.

PURPOSE(S) OF ACTION: To accept funding from the New Mexico Dept. Homeland Security, ratify the City Manager's approval of the grant and adjust the budget.

Drafter and Staff Contact: Maria J. Nape		Department: Finance/GAO		Phone: 541-2104	
Department	Signature	Phone	Department	Signature	Phone
Police Department		528-4200	Budget		541-2107
GAO		541-2281	Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The New Mexico Dept. Homeland Security and Emergency Management notified the LCPD that grant funds were available to cover backfill and overtime costs for LCPD personnel attending the Area 6 Communications Exercise on July 27-28, 2010. Backfill/overtime costs were estimated at \$529.83.

SUPPORT INFORMATION:

1. Resolution
2. Exhibit "A" - Grant Acceptance Package
3. Exhibit "B" - Emails documenting grant availability and procedure to apply
4. Exhibit "C" - Spreadsheet of overtime/backfill estimates
5. Exhibit "D" - Budget Adjustment

(Continue on additional sheets as required)

SOURCE OF FUNDING:

Is this action already budgeted?	Yes	<input type="checkbox"/>	See fund summary below
	No	<input checked="" type="checkbox"/>	If No, then check one below:
	<i>Budget Adjustment Attached</i>	<input type="checkbox"/>	Expense reallocated from:
		<input checked="" type="checkbox"/>	Proposed funding is from a new revenue source (i.e. grant; see details below)
	<input type="checkbox"/>	Proposed funding is from fund balance in the Fund.	
Does this action create any revenue?	Yes	<input checked="" type="checkbox"/>	Funds will be deposited into this fund: <u>2400 Police Fund</u>
	No	<input type="checkbox"/>	There is no new revenue generated by this action.

FUND SUMMARY:

Fund Name(s) Account Number(s)	Expenditure Proposed	Available Budgeted Funds in Current FY	Remaining Funds	Purpose for Remaining Funds
Police Fund - Revenue 24140210-551007-37313	\$529.83	0.00	\$529.83	Fulfill scope of grant activities
Police Fund - Expenses 24147400-Various-37313	\$529.83	0.00	\$529.83	Law enforcement overtime/backfill expenses

OPTIONS / ALTERNATIVES:

1. Vote "Yes"; this will authorize the application for described grant funds and .
2. Vote "No"; this will prevent the LCPD from receiving reimbursement for overtime and backfill expenses for attending the Area 6 Communications Exercise.
3. Vote to "Amend"; this could affect the LCPD's ability to receive reimbursement for this training exercise.
4. Vote to "Table"; this could prevent the LCPD from receiving reimbursement for expenses by making the LCPD out of compliance with grant agreement.

REFERENCE INFORMATION

None.

RESOLUTION NO. 11-037

A RESOLUTION AUTHORIZING THE LAS CRUCES POLICE DEPARTMENT (LCPD) TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE NEW MEXICO DEPT. HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR EXPENSES RELATED TO THE AREA SIX COMMUNICATIONS EXERCISE, ESTIMATED AT \$529.83, RATIFY THE CITY MANAGER'S APPROVAL OF THE APPLICATION AND ADJUST THE FY 2011 BUDGET.

The City Council is informed that:

WHEREAS, the LCPD received notification of grant funds available to cover the cost of sending personnel to communications training from the New Mexico Department of Homeland Security and Emergency Management (NMDHSEM); and

WHEREAS, the LCPD provided the needed information to the NMDHSEM to secure the funding; and

WHEREAS, the City Manager provided approval for the application to meet grant deadlines.

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the LCPD is hereby authorized to accept funding from NMDHSEM to reimburse expenses for overtime and backfill from officer attendance at the Area 6 training.

(II)

THAT City Council ratifies the City Manager's signature on the Grant Acceptance Package.

(III)

THAT the City of Las Cruces FY2011 budget is hereby adjusted as designated in Exhibit D attached hereto as part of this resolution.

(IV)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 16th day of August, 2010.

(SEAL)

ATTEST:

City Clerk

Moved by: _____

Seconded by: _____

APPROVED:

Mayor

VOTE:

Mayor Miyagishima: _____

Councillor Silva: _____

Councillor Connor: _____

Councillor Pedroza: _____

Councillor Small: _____

Councillor Sorg: _____

Councillor Thomas: _____

APPROVED AS TO FORM:

[Handwritten Signature]

[Handwritten Signature] City Attorney

Grant Acceptance Package

Grant Acceptance Verification and Signature

Opportunity Title: Area 6 Communications Exercise/Overtime

Offering Agency: Doña Ana County Office of Emergency Management

Opportunity Number: N/A

Amount Awarded: \$529.83

Performance Period: July 27-28, 2010

Requesting Agency/Department: Las Cruces Police Department

GAO – Grant Writer: Maria Nape

SUPPORT INFORMATION:

Grant funds available to cover backfill and overtime costs for LCPD officers participating in Area 6 Communications Exercise. ***Due Monday, July 19.***

OPTIONS

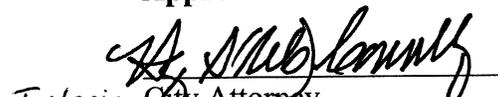
1. Package to be returned to GAO.
2. Disagree, funding agreement to be returned to funder. Unsigned package to be returned to GAO.

Approved:



 City Manager

Approved as to Form:



 Interim City Attorney

CMP #2.2 Effective 07/06/09: The City Manager may authorize the application for any grant with these exceptions:
 The grant award is anticipated to be in excess of \$50,000 and funding has not been appropriated as part of the current budget.
 The ARRA grant award is anticipated to be in excess of \$500,000 and funding has not been appropriated as part of the current budget.
 The acceptance of the grant will require City Council to adjust the current budget to appropriate matching funds.
 The grant requirements stipulate that the City will continue to operate and fund the project/program after the grant period is complete.
 The grant requirements stipulate that the City enter into a new Memorandum of Understanding or a Joint Powers Agreement with another entity.

Sally Bales

From: Jaime Montoya
Sent: Thursday, July 15, 2010 8:52 AM
To: Sally Bales; Pat Degman
Subject: FW: Area 6 Communications Exercise Backfill/Overtime
Importance: High
Attachments: Area 6 Exercise Backfill and Overtime-LAS CRUCES PD.xls

Do we have to take this to Council before we can "apply" for this?

*Deputy Chief Jaime Montoya
 Las Cruces Police Dept
 Operations Division*

From: Sean Kearney
Sent: Wednesday, July 14, 2010 10:47 PM
To: Delia Cervantes
Cc: Jaime Montoya; Yolanda Cardoza; Laurie Padilla
Subject: RE: Area 6 Communications Exercise Backfill/Overtime

Ms. Cervantes,

How does this look?

Lt. Sean Kearney
 Las Cruces Police Department
 Special Services Section (TNT, Gang, and K9 Units)
 Office (575)525-4730
 Fax (575)525-8571
 Cell (575)202-7467

From: Delia Cervantes [mailto:deliac@donaanacounty.org]
Sent: Mon 12-Jul-10 16:54
To: Arlis Rhodes; Chris Smead; Dianna Granado ; Stephen Lopez; Russell Smith; Hugo Costa; Ken Luchini; Larry Bleimeyer; Jaime Montoya; Sean Kearney
Cc: David Almaguer; Michael Villa; eletha.trujillo@state.nm.us; Robert Monsivaiz; Espinoza, Lorenzo, DHSEM; Bob Bunting; Donald Bustamante
Subject: Area 6 Communications Exercise Backfill/Overtime

Good Afternoon,

The NMDHSEM has indicated that grant funds are available to cover backfill and overtime costs for personnel from your agency who participate in the upcoming Area 6 Communications Exercise on July 27 and 28.

In an effort to forecast projected costs, we would like to give the State an estimate of the requested amount of backfill/overtime. Please complete the attached spreadsheet by Monday, July 19th and return to me.

Please note, if approved, the application and reimbursement process will be facilitated directly

7/15/2010

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to you by the NMDHSEM and not the DAC/CLC OEM. Call me if you have any questions. Thanks!

Delia Cervantes, NMCEM
Emergency Management Specialist
Dona Ana County/City of Las Cruces
Office of Emergency Management
1170 North Solano, Suite O
Las Cruces, NM 88001
(575) 647-7902 phone
(575) 647-7996 fax

CITY OF LAS CRUCES
ADOPTED BUDGET FY 2010/2011

FUND	DIVISION		FUND TYPE	
Police Fund 2400	Police		Special Revenue	
	FY 2009/10 Projected*	FY 2010/11 Adopted	Adjustment	FY 2010/11 Adjusted
RESOURCES				
Beginning Balance	\$ 0	0		0
REVENUES				
24140050-552006 NM Dept of Public Safety	\$ 3,354	8,000		8,000
24140210-552019 Univ of NM (UNM)	0	0		0
24140210-551007 Department of Homeland Security	0	0	530	530
Total Revenues	\$ 3,354	8,000	530	8,530
Total Resources	\$ 3,354	8,000	530	8,530
EXPENDITURES				
Org 24147040				
Personnel	\$ 0	0		0
Operating	457	0		0
Total Org 24147040	\$ 457	0	0	0
Org 24147250				
610210 Overtime	0	0		0
Total Org 24147250	0	0	0	0
Org 24147040-37300				
610210 Overtime	0	8,000		8,000
Operating	2,897	0		0
Total Org 24147040-37300	2,897	8,000	0	8,000
Org 24147400-37313				
Overtime	0	0	530	530
Total Org 24147400-37313	0	0	530	530
Total Expenditures	\$ 3,354	8,000	530	8,530
ENDING BALANCE	\$ 0	0	0	0

*Projected based on 8 months actual through February 28, 2010 and 4 months projected.