

City of Las Cruces[®]

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 11 Ordinance/Resolution# 09-10-541 Council District: All
City

For Meeting of June 21, 2010

(Adoption Date)

TITLE:

A RESOLUTION AWARDING PRICE AGREEMENTS FOR THE SENIOR NUTRITION PROGRAM TO CREAMLAND DAIRIES LLC, OF EL PASO, TX; SHAMROCK FOODS COMPANY OF ALBUQUERQUE, NM; SYSCO NEW MEXICO OF ALBUQUERQUE, NM; AND ZANIOS LABATT FOOD SERVICE OF ALBUQUERQUE, NM, FOR FISCAL YEAR 2010/2011 FOR A BUDGETED AMOUNT \$207,757, FOR THE PERIOD JULY 1, 2010, THROUGH DECEMBER 31, 2010.

PURPOSE(S) OF ACTION: A resolution to award a bid for the Senior Nutrition Program Food Bid Price Agreement in an amount not to exceed \$207,757, for the period July 1, 2010 through December 31, 2010.

Name of Drafter: Shelley Modell		Department: Public Services/Senior Programs		Phone: 528-3000	
Department	Signature	Phone	Department	Signature	Phone
Originating Department	<i>[Signature]</i>	528-3477	Budget	<i>[Signature]</i>	4/1/10
			Assistant City Manager	<i>[Signature]</i>	2271
Legal	<i>[Signature]</i>	541-2128	City Manager	<i>[Signature]</i>	2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS:

The Public Services Department Senior Programs Section received food bids for the Senior Nutrition Program in April 2010. The bids cover all food items, with the exception of produce and bread, purchased for congregate and home delivered meals for senior citizens. The meals are served Monday through Friday at Munson Senior Center, Henry Benavidez, Mesilla Park, and the East Side Community Centers and delivered to homebound seniors. In addition, frozen weekend meals are prepared for homebound and other "at-risk" seniors.

The primary consideration for selection of vendors was based on the lowest unit price. The successful bidders were Creamland Dairies LLC of El Paso, TX; Shamrock Foods Co., of Albuquerque, NM; Sysco New Mexico of Albuquerque, NM; and Zanios Labatt Food Service of Albuquerque, NM. The total budgeted amount for meals for FY 2010-2011 is \$415,514. The amount of expenditures will not exceed the amount of \$207,757, for the period July 1, 2010, through December 31, 2010.

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
	FY 2010/2011	FY 2010/2011
Older Americans Act Programs/Congregate/ 2171-21205030-730610-30600	\$20,006	\$40,011
Older Americans Act Programs/Home Delivered/ 2171-21205040-730610-30600	\$22,500	\$45,000
Cash in lieu of Commodities/USDA Commodities-Congregate 2171-21205090-730620-30600	\$28,799	\$57,598
Cash in lieu of Commodities/USDA Commodities-Home Delivered 2172-21205100-730620-30600	\$43,198	\$86,396
General Fund/Congregate 1000-10205060-3060A	\$24,165	\$48,329
General Fund/Home Delivered 1000-10205060-3060B	\$69,090	\$138,180
TOTAL	\$ 207,757	\$ 415,514

1. Resolution.
2. Exhibit "A"—Purchasing Manager Request to Contract.
3. Exhibit "B"—Senior Programs' Acceptance Memo.

OPTIONS / ALTERNATIVES:

1. If approved, the funding will be used to purchase program food for the Congregate and Home Delivered Meals Program for the period July 1 through December 31, 2010.
2. If not approved, the Nutrition Program will operate at a reduced level of service and/or suspend meal services.
3. Council may direct modification of the contracts and/or provide staff with alternate direction for meal services.

RESOLUTION NO. 09-10-541

A RESOLUTION AWARDED PRICE AGREEMENTS FOR THE SENIOR NUTRITION PROGRAM TO CREAMLAND DAIRIES LLC, OF EL PASO, TX; SHAMROCK FOODS COMPANY OF LAS CRUCES, NM; SYSCO NEW MEXICO OF ALBUQUERQUE, NM; AND ZANIOS LABATT FOOD SERVICE OF ALBUQUERQUE, NM, FOR FISCAL YEAR 2010/2011 FOR A BUDGETED AMOUNT \$207,757, FOR THE PERIOD JULY 1, 2010, THROUGH DECEMBER 31, 2010.

The City Council is informed that:

WHEREAS, the Public Services Department Senior Programs Section received food bids in April 2010 for the Senior Nutrition Program; and

WHEREAS, these bids cover all food items, with the exception of produce and bread, purchased for congregate and home delivered meals for senior citizens; and

WHEREAS, the successful bidders, based on the lowest unit prices were: Creamland Dairies LLC of El Paso, TX; Shamrock Foods Co., of Las Cruces, NM; Sysco New Mexico of Albuquerque, NM; and Zanios Labatt Food Service of Albuquerque, NM; and

WHEREAS, of the total amount \$415,514, budgeted for meals for FY 2010/2011, the amount of expenditures will not exceed \$207,757, for the period July 1, 2010, through December 31, 2010.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

(I)

THAT the bid for the Senior Nutrition Program food bid price agreement is hereby awarded to Creamland Dairies LLC of El Paso, TX; Shamrock Foods Co., of Las Cruces, NM; Sysco New Mexico of Albuquerque, NM; and Zanios Labatt Food Service

Resolution No. 09-10-541, con't.
Page 2

of Albuquerque, NM, for a budgeted amount of \$207,757 for the period July 1, 2010, through December 31, 2010, designated as Exhibit "A," attached hereto and made a part of this Resolution.

(II)

THAT City staff is hereby authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this _____ day of _____, 2010.

APPROVED:

(SEAL)

Mayor

ATTEST:

VOTE:

City Clerk

Mayor Miyagishima: _____
Councillor Silva: _____
Councillor Connor: _____
Councillor Pedroza: _____
Councillor Small: _____
Councillor Sorg: _____
Councillor Thomas: _____

Moved by: _____

Seconded by: _____

APPROVED AS TO FORM:

City Attorney

CITY OF LAS CRUCES

PURCHASING MANAGER'S REQUEST TO CONTRACT

For Meeting of: June 21, 2010

Resolution No.: 09-10-541

Contract Purchase For Senior Food Supplies Price Agreement

The Las Cruces City Council is provided the following information concerning this request:

BID SOLICITATION INFORMATION:

1. Bid Due Date: April 15, 2010
2. Description: Senior Food Supplies
3. Using Department: Public Services/Senior Programs
4. Number of Responses Accepted: Four (4)
5. Recommended Award(s) To: Creamland Dairies LLC, of El Paso, TX;
Shamrock Foods Company of Albuquerque, NM;
Sysco New Mexico of Albuquerque, NM;
and Zanios Labatt Food Service of Albuquerque, NM
6. Total Award Amount (includes any tax and contingency): \$207,757.00
7. Contract Duration: Six (6) Months

LOCAL PREFERENCE FACTOR

Local Preference Factor Applied Per LCMC §24-100	No	<input checked="" type="checkbox"/>	LCMC §24-100 not applicable to this solicitation
	Yes	<input type="checkbox"/>	Made A Difference To Bid Awards(s) Made No Difference To Bid Award(s)

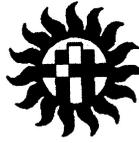
PROCUREMENT CODE COMPLIANCE:

The City of Las Cruces Procurement Code was administered in the conduct of this procurement and approval to purchase is hereby requested pursuant to **Section 24-91**.


 Purchasing Manager 15/28/10
 Date

CONFIRMATION OF FUND ENCUMBRANCE:

REQUISITION or PURCHASE ORDER NUMBER:	VARIOUS
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City of Las Cruces

INTER-DEPARTMENTAL
MEMORANDUM

Date: May 21, 2010
To: City of Las Cruces Purchasing Department
Thru: Shelley Modell, Administrator
Thru: Mike Simone, Nutrition Manager *Mike Simone*
From: Lina Guadian, Food Services Supervisor *Lina Guadian*
Subject: Abstract of Bid 09-10-541 Food Bid, Senior Nutrition Program
File No: NP 10-113

This memo serves to document that we have reviewed the above referenced Food Bid and made the decision to award this bid to the following vendors as listed:

1. Creamland Dairies LLC, dba Prices Creameries 600 N. Piedras El Paso, TX 79903 (915) 565-2711

The following item numbers are awarded:

252,255,257,259,260,261

2. Shamrock Foods Co. 2 Shamrock way Las Cruces NM 88005 Phone (800) 326-5571 FAX (602)477-6446.

The following item numbers are awarded:

2,12,13,22,25,,27,28,30,33,35,40,42,43,44,47,49,52,53,54,59,60,61,62,65,66,67,68,70,73,74,78,80,85
86,88,89,93,98,108,115,116,118,120,123,124,129,133,137,138,139,140,143,145,148,149,153,162,163,
164,166,168,169,170,171,172,173,179,193,201,205,208,209,210,211,216,223,224,228,242,247,249,250
270,271,272,273,274,277,278,279,280,281,283,284,286,288,289,291,292,293,294,295,299,300,301,302
304,307,308,309,310,311,312,319,324,327,328,335,336,337,338,340,341,348,349,355

3. Sysco New Mexico 601 Commanche Rd. Albuquerque, NM 87107 Phone: (505) 761-1634 Fax (505) 761-7834

The following item numbers are awarded:

4,5,14,15,16,17,19,24,,29,32,34,36,45,48,51,55,56,63,72,75,76,77,82,91,92,97,99,100,102,112,114,121,122,125,128,134,146,147,150,152,154,157,160,178,185,186,187,188,190,191,192,194,196,197,198,199,200,203,207,213,220,221,222,225,230,232,234,235,236,239,240,243,244,246,258,265,266,267,290,297,305,306,314,315,317,318,320,323,325,326,330,332,334,339,344,350,351,356

4. Zanios Labatt Food Service, 221 Airport Dr. NW Albuquerque, NM 87121 Phone (505) 831-1411, Fax (505) 831-0814

The following item numbers are awarded:

1,3,6,7,8,9,10,11,18,20,21,23,26,31,37,38,39,41,46,50,57,58,64,69,71,79,81,83,84,87,90,94,95,96,101,103,104,105,106,107,109,110,111,113,117,119,126,127,130,131,132,135,136,141,142,144,151,155,156,158,159,161,165,167,174,175,176,177,180,181,182,183,184,189,195,202,204,206,212,214,215,217,218,219,226,227,229,231,233,237,238,241,245,248,251,253,254,256,262,263,264,268,269,275,276,282,285,287,296,298,303,313,316,321,322,329,331,333,342,343,345,346,347,352,353,354

The decision to award these bids is to provide meals for our senior citizens at our 4 center meal sites, Munson Senior Center, Benavidez Community Center, Mesilla Park Center and Eastside Community Center.