



City of Las Cruces®

PEOPLE HELPING PEOPLE

Council Action and Executive Summary

Item # 7

Ordinance/Resolution# 10-280

Council District: N/A

For Meeting of May 17, 2010
(Adoption Date)

TITLE: A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION FOR A CONTINUATION GRANT FROM THE STATE OF NEW MEXICO CHILDREN, YOUTH, AND FAMILIES DEPARTMENT FOR THE DOÑA ANA COUNTY JUVENILE JUSTICE CONTINUUM. THE RESOLUTION AUTHORIZES THE CITY'S SUBMISSION AND THE CITY MANAGER TO SIGN THE APPLICATION ON THE CITY'S BEHALF, AFTER THE FACT DUE TO THE GRANT APPLICATION DEADLINE.

PURPOSE(S) OF ACTION: To approve the City applying with the New Mexico Children, Youth, and Families for the Dona Ana County Juvenile Justice Continuum grant and authorizing the City Manager's signature for the submission, after the fact due to a March 3, 2010 CYFD-imposed deadline.

Name of Drafter: David Dollahon		Department: Community Development		Phone: 528-3060	
Department	Signature	Phone	Department	Signature	Phone
Community Development		528-3067	Budget		541-2300
GAO		541-2281	Assistant City Manager		541-2271
Legal		541-2128	City Manager		541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS: The City serves as the fiscal agent to a grant from the State of New Mexico Children, Youth, and Families Department (CYFD) related to funding provided under the State's Juvenile Justice Continuum Act. The City's Juvenile Citation Program (JCP) is funded in part by this grant, with the City providing a minimum of 40% of the JCP's funding as cash or in-kind match.

Other programs that are funded by the State grant are the Juvenile Assessment and Reporting Center (JARC), which is currently administered by Character Kids, Inc. For FY 2011, the JARC will be administered by Families and Youth Incorporated. There is also a Continuum Coordinator position that is supervised by the Juvenile District Court Judge as a contract position. The Dona Ana County Juvenile Justice Continuum Board approved the budget and application at its meeting of April 23, 2010.

A previously awarded Disproportionate Minority Contact is not being included in this year's grant application due to changes at CYFD.

The Resolution authorizes the staff to have developed the application in cooperation with local juvenile justice continuum board and authorizes the City Manager to sign the application on the

City's behalf. The grant application was submitted by the CYFD-imposed March 3, 2010 deadline; therefore, the application and City Manager's signature authorization is being sought after the fact. If awarded, the final grant award, necessary budget adjustments, and sub-agreement authorizations will be submitted under a new resolution at a later date.

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
N/A	N/A	N/A

1. Resolution
2. Exhibit "A" - Copy of CYFD request for proposal/application and Continuum Board approved application.

OPTIONS / ALTERNATIVES:

1. Vote YES and approve the after-the-fact submission of the CYFD grant application for continued funding for the activities under the Juvenile Justice Continuum Act, including the City's Juvenile Citation Program. This action will allow the City of Las Cruces to continue to serve as fiscal agent with regard to the Doña Ana County Juvenile Justice Continuum Board and associated activities.
2. Vote NO and not authorize the City's application for funding from CYFD. The City will then have to determine 1) if they wish to remain as the fiscal agent for the Doña Ana County Juvenile Justice Continuum Board, and 2) how to fund the Juvenile Citation Program.
3. Modify the Resolution and vote YES to approve the modified Resolution.
4. Table/Postpone the Resolution and direct staff accordingly.

RESOLUTION NO. 10-280

A RESOLUTION APPROVING SUBMISSION OF AN APPLICATION FOR A CONTINUATION GRANT FROM THE STATE OF NEW MEXICO CHILDREN, YOUTH, AND FAMILIES DEPARTMENT FOR THE DOÑA ANA COUNTY JUVENILE JUSTICE CONTINUUM. THE RESOLUTION AUTHORIZES THE CITY'S SUBMISSION AND THE CITY MANAGER TO SIGN THE APPLICATION ON THE CITY'S BEHALF, AFTER THE FACT DUE TO THE GRANT APPLICATION DEADLINE.

The City Council is informed that:

WHEREAS, the City of Las Cruces serves as the fiscal agent for the local, Dona Ana County Juvenile Justice Continuum, per the State of New Mexico's Juvenile Justice Continuum Act (JJCA); and

WHEREAS, the JJCA is intended to assist city and county governments, in cooperation with State District Courts, the local District Attorney and Public Defenders offices, local law enforcement, and other interested parties to improve upon the local juvenile justice systems; and

WHEREAS, the State of New Mexico Children, Youth, and Families Department (CYFD) is responsible for administering all programs and funds provided under the JJCA; and

WHEREAS, the City's Juvenile Citation Program (JCP) is funded under the JJCA, as are a local Juvenile Assessment and Reporting Center, and a Continuum Coordinator position that works for the District Courts; and

WHEREAS, CYFD had imposed a deadline of March 3, 2010 deadline for submission of the application and staff took opportunity with the Dona Ana County Juvenile Justice Continuum Board to develop the budget and application for submission; and

WHEREAS, this Resolution only ratifies the application for submission to CYFD and the City Manager's signature on the City's behalf, after the fact.

NOW, THEREFORE, Be it resolved by the governing body of the City of Las Cruces:

See ARRA figure provided-Budget 2011-2012 TABLE ONE

Line Item TABLE ONE	Funding amount	Match used (if applicable)
Juvenile Citation Program	\$151,500	\$130,668
Juvenile Assessment & Reporting Center	\$70,320	\$46,880
Juvenile Justice Continuum Coordinator	\$12,767	N/A
TOTALS	\$234,587	\$177,548

Budget 2011-2012 TABLE TWO- see cover letter for funding total

Line Item TABLE TWO	Funding amount	Match used (if applicable)
Juvenile Citation Program	\$134,480	\$132,867
Juvenile Assessment & Reporting Center	\$56,844	\$37,896
Juvenile Justice Continuum Coordinator	\$12,767	N/A
TOTALS	\$204,091	\$170,763

Program Name and Program description (Please use bullets for description) TABLE THREE	Staff for this program funding through JJAC
Juvenile Citation Program (JCP) <ul style="list-style-type: none"> ▪ Program for juvenile offenders ages 12 to 18 with a qualifying delinquent offense, as listed on the Juvenile Class III Citation. Qualifying levels of offenses are simple misdemeanor, misdemeanor or status offense. ▪ Referrals are made at the recommendation/discretion of the Juvenile 	2 FT Intake Specialists 4 FT Community Educators

<p>Probation & Parole Office (JPPO).</p> <ul style="list-style-type: none"> ▪ JCP is a twenty-five hour program to be completed over a two week period. ▪ JCP Intake Specialists utilize the Juvenile Inventory For Functioning (web-based assessment tool) during Eligibility Intake Assessments to assess risk levels in various life domains. Referrals are provided to outside resources as indicated/appropriate. ▪ Participation in series of gender-specific skill building groups, community service activities and a parent/youth class is required. ▪ Groups, classes and community service are facilitated by JCP community educators. ▪ Clients are tracked for 90 days following successful completion. Face-to-face visits and/or phone calls are conducted by JCP community educators. Behavior at home & in the community is monitored, school attendance and grades are collected. ▪ Successful completion of the JCP results in client's case being closed with no further formal action by the JPPO. 	
--	--

Program Name and Program description (Please use bullets for description) TABLE THREE	Staff for this program funding through JJAC
<p>Juvenile Assessment and Reporting Center (JARC)</p> <ul style="list-style-type: none"> ▪ Serve as an alternative to detention for youth charged with a delinquent act who do not meet the Risk Assessment Instrument (RAI) and whose parent/guardian(s) is/are not immediately available to take custody of his/her child. ▪ Provide timely and comprehensive assessments to support informed resource, 	<p>1 PT Program Director 9 PT Intake Specialists/Case Managers</p>

<p>referral and case management services designed to address the identified needs; and to assist in providing the linkage to the most appropriate community based service(s) and resource(s).</p> <ul style="list-style-type: none"> ▪ To promote, enhance and maximize the coordination of community based services and resources. ▪ To assist youth/family in accessing appropriate services and resources to meet identified needs as to avoid entry into the juvenile justice system (referrals to the JARC that are not related to a delinquent offense). ▪ Follow up with youth/family to determine if resources and/or services were accessed and to assist with any obstacles/barriers related to accessing resources and/or services. 	
---	--

Program Name and Program description (Please use bullets for description) TABLE THREE	Staff for this program funding through JJAC
<p>Juvenile Justice Continuum Coordinator</p> <ul style="list-style-type: none"> ▪ Organizes, coordinates and provides staff support to the Las Cruces Juvenile Justice Continuum Board (LCJJC). ▪ Informs Federal Grants Program Manager of the date of each LCJJC meeting and submits a written copy of agenda & meeting minutes. ▪ Compiles performance measure outcomes to be included in the LCJJC monthly Progress Report Form (PRF) regarding LCJJC activities. ▪ Submits other data & narrative reports as required by the Federal Grants Program Manager and/or contract. ▪ Supports Board activity, coordinates with CYFD-JJAC staff to provide effective alternative to detention programming. ▪ Actively works on sustainability planning for 	<p>1 PT Continuum Coordinator</p>

programs and services under the LCJCB and those outlined in the LCJCB strategic plan.	
---	--

Program Name and Program description (Please use bullets for description) TABLE THREE	Staff for this program funding through JJAC
N/A	N/A

Special Funding Requests TABLE FOUR BULLETS ONLY	Detailed Budget Line Item	Staffing if applicable
<ul style="list-style-type: none"> • State problem- need • Target population • Existing Program? 		
Juvenile Citation Program Expansion <ul style="list-style-type: none"> ▪ Local Juvenile Probation and Parole Office (JPPO) lacks sufficient community-based diversion services for low-level offenders. ▪ Low-level offenses; simple misdemeanor, misdemeanor and status offenses comprise more than 2/3 of all referrals in Dona Ana County. ▪ These offenses, when left to be handled by the JPPO, place a burden on the resources in the JPPO and children's court. ▪ Offenders have a less serious 	\$22,880 (Salary) \$22,880 (Salary) \$13,000 (Salary) \$500 (In-state Travel for TRACKING Visits) \$2500 (Supplies:	1 FT Community Educator 1 FT Community Educator 1 PT Intake Specialist

<p>case set aside & time passes without any consequence.</p> <ul style="list-style-type: none"> ▪ Youth are not held accountable or provided an opportunity to address their delinquent act. ▪ Youth go without swift and immediate sanctions for criminal behavior; families feel unsupported by the system. ▪ Opportunities to intervene early and link families to community resources are lost. ▪ Many early offenders receive a consequence (Teen Court/JCP) for their 1st offense yet have no subsequent skill-building/programming opportunity available to them until their 4th offense when placed into the Pre-Prosecution Diversion Program. ▪ Target population is low-level offenders, ages 12 to 18. ▪ Proposed interventions would assist JPPO by restructuring the system of referrals for 1st, 2nd and 3rd low-level offenses within Dona Ana County. ▪ 2 new levels of Citation Program are recommended. ▪ NEW: 1st Offender Class: 1, 	<p>Specifically Curriculum & Consumable Materials for Skill-Building Groups)</p>	
--	---	--

<p>2hour class which will be topical, based upon offense category.</p> <ul style="list-style-type: none"> ▪ CURRENT: 2nd Offender: JCP structure of skill groups, parent and youth education classes and community service. ▪ NEW: 3rd Offender: 12 week intervention. 2 contact days a week, 2 hours a day. A series of skill-development sessions along with guest speakers who are field experts in issues relevant to youth development. Community service will also be a program component. ▪ This would be an expansion from the original JCP, with the proposed additional staff providing two new levels of programming. 		

78
State of New Mexico
CHILDREN, YOUTH AND FAMILIES DEPARTMENT

BILL RICHARDSON
GOVERNOR

DIANE DENISH
LIEUTENANT GOVERNOR



DORIAN DODSON
CABINET SECRETARY

BILL DUNBAR
DEPUTY CABINET SECRETARY

MARISOL ATKINS
DEPUTY CABINET SECRETARY

DATE: April 1, 2010

FROM: Gerri Dupree, Juvenile Specialist

SUBJECT: Grant Award Renewal Amendment Applications for Continuum Sites for FY 2011

Dear Continuum Site Coordinators:

This request is for the Continuum Sites to submit an electronic copy of an Amendment Application for FY 2011. The following **Tables, Narrative and Attachments** are to be included in the Amendment application:

TABLES

1. Please submit two budgets for a 12 month period:
 - (a) TABLE ONE Budget Please use the following amount: **\$234,587 Las Cruces- City** (This table assumes we will receive ARRA funding from the Governor's office)
 - (b) TABLE TWO Budget Please use the following amount: **\$204,901 Las Cruces- City** (This budget amount does not include the one-time amendments from last year's BAR)
2. Please submit TABLE THREE for each of your programs funded through JJAC.
3. Please submit TABLE FOUR (if applicable) for any special requests, please note at this time special requests are for information only.

NARRATIVE AND ATTACHMENTS

4. Please attach a copy of the Continuum Strategic Plan.
5. Describe what the Continuum Site has addressed in terms of Gender Specific Programming in the current FY10.
6. Include description of accomplishments in addressing Disproportionate Minority Contact (DMC) and Disparities, such as programs, studies, research, etc.

May 3, 2010

DUE DATE: MAY 3rd, 2010- *must* be approved by the local continuum board or an executive committee of the local continuum board.