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City of Las Cruces[®]
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Council Action and Executive Summary

Item # 3 Ordinance/Resolution# 10-202 Council District:

For Meeting of February 16, 2010
 (Adoption Date)

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES FIRE DEPARTMENT TO ACCEPT \$83,036 IN GRANT FUNDS FROM THE DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, FY 2009 ASSISTANCE TO FIREFIGHTERS LOCAL GRANT, REQUIRING A CASH MATCH OF \$20,758 WHICH IS ALLOCATED FROM THE FIRE DEPARTMENT'S EMERGENCY SERVICES ORG, AND TO ADJUST THE FY2010 BUDGET.

PURPOSE(S) OF ACTION: To accept \$83,036.00 in grant funds from the Department of Homeland Security, Federal Emergency Management Agency for the FY 2009 Assistance to Firefighters Local Grant Program to purchase Emergency Medical Services equipment which will bring the department into compliance with nationally recommended standards and to enhance community safety. This award requires a 20% match of \$20,758 which will be allocated from Fire Department Emergency Services-Major Equipment-10807120-851200. The FY 2010 budget will be adjusted to reflect the grant award.

Name of Drafter: Robin L. Rice		Department: Finance/Grants Administration Office		Phone: (575) 541-2104	
Department	Signature	Phone	Department	Signature	Phone
Fire Department	<i>Jarvis A. Brown</i>	(575) 541-3473	Budget	<i>Richard M. Schubert</i>	(575) 541-2300
			Assistant City Manager	<i>[Signature]</i>	(575) 541-2271
Legal	<i>[Signature]</i>	(575) 541-2128	City Manager	<i>[Signature]</i>	(575) 541-2076

BACKGROUND / KEY ISSUES / CONTRIBUTING FACTORS

This grant funding provides resources to upgrade the Fire Department's existing Automatic External Defibrillators and brings them into compliance with nationally recommended standards. This opportunity also provides our EMTs and EMT-Ps with the appropriate diagnostic equipment that is interoperable with American Medical Response, equipment which will result in an improvement of the standard of care throughout the community. It will also augment our ability to provide seamless patient care with the transport agency and with the receiving hospitals.

SUPPORT INFORMATION:

Fund Name / Account Number	Amount of Expenditure	Budget Amount
Fire Equipment Grant Revenue: 25160010-551003-33007	Grant: 83,036.00	Grant: 83,036.00
Expenditures: 25167010-851200-33007 Local Match: 10807120-851200-33007	Local Match: 20,758.00	Local Match: 20,758.00

1. **Resolution**
2. **Exhibit "A" 2009 Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Fire Prevention and Safety Grant Award**
3. **Exhibit "B" Budget Adjustment. (Though the budget adjustment for this grant is \$83,036; other adjustments are included to reflect the actual Fiscal Year 2009 activity.)**

OPTIONS / ALTERNATIVES:

1. **Approve the Resolution for the City to accept the \$83,036 in grant funds from DHS/FEMA/AFG Grant for equipment to bring the department into compliance with national standards for EMS response, to meet the local cash match of \$20,758 funds from the Fire Department's Emergency Service-Major Equipment fund 10807120-851200, and to adjust the FY 2010 budget.**
2. **Do not approve the Resolution and the City of Las Cruces will not accept this grant, and funding for upgrades to the equipment to ensure the safety of the community will need to be allocated from other resources.**
3. **Amend the request.**

(Continue on additional sheets as required)

RESOLUTION NO. 10-202

TITLE: A RESOLUTION AUTHORIZING THE CITY OF LAS CRUCES FIRE DEPARTMENT TO ACCEPT \$83,036 IN GRANT FUNDS FROM THE DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, FY 2009 ASSISTANCE TO FIREFIGHTERS LOCAL GRANT, REQUIRING A CASH MATCH OF \$20,758 WHICH IS ALLOCATED FROM THE FIRE DEPARTMENT'S EMERGENCY SERVICES ORG, AND TO ADJUST THE FY2010 BUDGET.

The City Council is informed that:

WHEREAS, the City of Las Cruces is committed to providing enhanced local response capabilities for emergencies and disasters and provides for the safety and welfare of its citizens; and

WHEREAS, the U.S. Department of Homeland Security and Federal Emergency Management Agency, Assistance to Firefighters Office has awarded a competitive grant to fund Emergency Medical Services equipment that supports Las Cruces Fire Department's response to emergencies and disasters ; and

NOW, THEREFORE, be it resolved by the governing body of the City of Las Cruces, New Mexico:

(I)

THAT, the Las Cruces Fire Department is authorized to accept the award from the Department of Homeland Security/ FEMA, FY 2009 Assistance to Firefighters Local Grant in the amount of \$83,036 with a 20 percent cash match for six (6) 12-lead Automatic Electronic Defibrillators, as indicated in Exhibit "A," which when purchased will bring the department into compliance with nationally recommended standards, and enhances the capability for medical response to the community; and

(II)

THAT, the grant award requires a cash match of \$20,758 which is allocated from the Fire Department's Emergency Services ORG; and

(III)

THAT, the City of Las Cruces FY 2010 Budget is hereby adjusted as designated in Exhibit "B" attached hereto and made a part of this resolution; and

(IV)

THAT, the City staff and officials are authorized to do all deeds necessary in the accomplishment of the herein above.

DONE AND APPROVED this 16th day of February, 2010.

APPROVED:

Mayor

ATTEST:

City Clerk

(SEAL)

VOTE:

Mayor Miyagishima:	_____
Councillor Silva:	_____
Councillor Connor:	_____
Councillor Pedroza:	_____
Councillor Small:	_____
Councillor Sorg:	_____
Councillor Thomas:	_____

Moved by: _____

Seconded by: _____

Approved as to Form:



City Attorney

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Robin Rice
City of Las Cruces
P. O. Box 20000
Las Cruces, New Mexico 88004-9002

Re: Grant No.EMW-2009-FO-02521

Dear Ms. Rice:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2009 Assistance to Firefighters Grant has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$103,794.00. The Federal share is 80 percent or \$83,036.00 of the approved amount and your share of the costs is 20 percent or \$20,758.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you request and receive any of the Federal grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from FEMA.

If your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the awards process or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy W. Manning".

Timothy W. Manning
Deputy Administrator for National Preparedness and Protection

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - Operations and Safety program

GRANTEE: City of Las Cruces

PROGRAM: Operations and Safety

AGREEMENT NUMBER: EMW-2009-FO-02521

AMENDMENT NUMBER:

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Article I - Project Description

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the program's purpose and worthy of award. Therefore, the grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and further described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval from FEMA.

Article II - Grantee Concurrence

By requesting and receiving Federal grant funds provided by this grant program, the grantee accepts and agrees to abide by the terms and conditions of the grant as set forth in this document and the documents identified below. By receiving funds under this grant, grantees agree that they will use the funds provided through the Fiscal Year 2009 Assistance to Firefighters Grant Program in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2009 Assistance to Firefighters Grants program guidance. All documents submitted as part of the application are made a part of this agreement by reference.

Article III - Period of Performance

The period of performance shall be from **22-JAN-10 to 21-JAN-11**.

Article IV - Amount Awarded

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for each object classes of this grant (including Federal share plus grantee match):

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$103,794.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$103,794.00

Article V - Financial Guidelines

The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to FEMA grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

Article VI - Prohibition on Using Federal Funds

Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2009 Assistance to Firefighters Grant Program guidance and application kit.

Article VIII - Financial Reporting

The grantee must complete an on-line, semiannual financial status report to meet FEMA requirements. Semiannual financial reports are due within 30 days of the end of every six month period for the life of the grant. At the end of the performance period, or upon completion of the grantee's final program narrative, the grantee must complete an on-line final financial status report that is required to close out the grant. If a grantee's performance period is extended beyond the initial 12-month period, a periodic performance report is due every six month increment until closeout.

Article IX - FEMA Officials

Program Officer: Tom Harrington is the Program Officer for the Assistance to Firefighters Grant Program. The Program Officer is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application.

Grants Assistance Officer: Andrea Gordon is the Assistance Officer for this grant program. The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters.

Grants Management Division POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

**FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2009-FO-02521	2. AMENDMENT NO. 0	3. RECIPIENT NO. 85-6000147	4. TYPE OF ACTION AWARD	5. CONTROL NO. W468977N
6. RECIPIENT NAME AND ADDRESS City of Las Cruces 200 N. Church Las Cruces New Mexico, 88001-3456	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 POC: Andrea Gordon	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Robin Rice	PHONE NO. 5755412104	10. NAME OF PROJECT COORDINATOR Tom Harrington	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 22-JAN-10	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:22-JAN-10 To:21-JAN-11 Budget Period From:01-OCT-09 To:30-SEP-10	

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX- XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON- FEDERAL COMMITMENT
AFG	97.044	2010-M9-3120GF-25000000- 4101-D	\$0.00	\$83,036.00	\$83,036.00	\$20,758.00
TOTALS			\$0.00	\$83,036.00	\$83,036.00	\$20,758.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

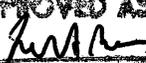
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
N/A

DATE
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Andrea Gordon

DATE
11-JAN-10

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APPROVED AS TO FORM

City Attorney

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2009/2010**

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FUND	DIVISION		FUND TYPE	
Equipment Grants Fund 2500	Finance		Special Revenue	
	FY 2008/09 Actual	FY 2009/10 Adopted	Adjustment	FY 2009/10 Adjusted
RESOURCES				
Beginning Balance	\$ 27,946	27,946	(27,946)	0
REVENUES				
20006 Senior Center Equipment	\$ 0	9,746		9,746
20009 Munson Senior Center Equipment	0	6,656		6,656
23006 TRESKO Computer Equipment	5,000	0		0
61002 East Mesa Senior Center Equipment	0	12,000		12,000
33003 FEMA DHS Equipment	112,000	30,626	(30,626)	0
33006 Dept of Health Fire Equipment	0	15,000		15,000
33007 Dept of Health Fire Equipment	0	0	83,036	83,036
37101 PAL Boxing Equipment	20,503	19,061		19,061
37102 Police Department Equipment	81,539	28,469		28,469
60402 Bus Shelter Construction	6,120	1,145		1,145
60403 Bus Shelter Construction	42,870	14,674		14,674
60E05 Community of Hope	33,044	40,000		40,000
63A02 Mesilla Valley Hospice Equipment	436,276	103,692		103,692
37103 Police Equipment (2008)	0	10,000		10,000
20010 Senior Center Equipment (2008)	0	46,700		46,700
20011 Senior Center Vehicles (2008)	38,706	11,169		11,169
East Mesa Senior Center Equipment/Furnishings (2009)	0	18,000		18,000
East Side Senior Center Equipment/Furnishings (2009)	0	5,000		5,000
Las Cruces Senior Centers Equipment/Furnishings (2009)	0	6,000		6,000
Las Cruces Senior Centers Meals Equipment (2009)	0	40,700		40,700
Hot Meal Vehicles Senior Programs (2009)	0	84,000		84,000
Handicap Vans Senior Programs (2009)	0	100,000		100,000
Total Revenues	\$ 776,058	602,638	52,410	655,048
Total Resources	\$ 804,004	630,584	24,464	655,048
EXPENDITURES				
20006 Senior Center Equipment	\$ 0	9,746		9,746
20009 Munson Senior Center Equipment	0	6,656		6,656
23006 TRESKO Computer Equipment	5,000	0		0
61002 East Mesa Senior Center Equipment	0	12,000		12,000
33003 Fire Dept Generators	140,000	58,626	(58,626)	0
33006 Dept of Health Fire Equipment	0	15,000		15,000
33007 Dept of Health Fire Equipment	0	0	83,036	83,036
37101 PAL Boxing Equipment	20,503	11,686		11,686
37102 Police Department Equipment	81,539	8,950		8,950

EXHIBIT "B" CONTINUED

**CITY OF LAS CRUCES
ADOPTED BUDGET FY 2009/2010**

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FUND	DIVISION		FUND TYPE	
Equipment Grants Fund 2500	Finance		Special Revenue	
	FY 2008/09 Actual	FY 2009/10 Adopted	Adjustment	FY 2009/10 Adjusted
60402 Bus Shelter Construction	6,120	1,145		1,145
60403 Bus Shelter Construction	42,870	14,674		14,674
60E05 Community of Hope	33,044	40,000		40,000
63A02 Mesilla Valley Hospice Equipment	436,276	103,692		103,692
37103 Police Equipment (2008)	0	10,000		10,000
20010 Senior Center Equipment (2008)	0	46,700		46,700
20011 Senior Center Vehicles (2008)	38,652	11,169		11,169
East Mesa Senior Center Equipment/Furnishings (2009)	0	18,000		18,000
East Side Senior Center Equipment/Furnishings (2009)	0	5,000		5,000
Las Cruces Senior Centers Equipment/Furnishings (2009)	0	6,000		6,000
Las Cruces Senior Centers Meals Equipment (2009)	0	40,700		40,700
Hot Meal Vehicles Senior Programs (2009)	0	84,000		84,000
Handicap Vans Senior Programs (2009)	0	100,000		100,000
Total Expenditures	\$ 804,004	603,744	24,410	628,154
OTHER FINANCING SOURCES (USES)				
Transfer from Fund 1000 - General Fund	\$ 0	0		0
Total Other Financing Sources (Uses)	\$ 0	0	0	0
ENDING BALANCE	\$ 0	26,840	54	26,894